

# **Bouchie Lake Recreation Commission**

## **BLRC Meeting Minutes**

**November 9, 2022**

### **Bouchie Lake Community Hall**

**Attendance:** Barbara Bachmeier, Sarah Barber, George Wiedmann, Dixie Carlson, Lars Carlson, Wendy Donald, Elaine Ross

**Regrets:** Lauren Dillabough, Mark Parsey

**Minutes:** Elaine Ross

**Guests:** Cam Hadfield (Bouchie Lake Community Association) Richard Gauthier (Cariboo Regional District)

**1. Call to Order:** 6:01 pm

**2. Adoption of Agenda:** Barbara Bachmeier asked to move Capital Budget to the top of the agenda. *Sarah Barber motioned to accept the agenda as amended; Seconded by George Wiedmann; AIF; Motion carried.*

**3. Adoption of Previous Meeting Minutes:** *Elaine Ross motioned to accept the previous minutes as presented; Seconded by George Weidmann; AIF; Motion carried.*

**4. Guest Presentations:** Richard Gauthier (Capital Budget)  
Richard Gauthier itemized these items in the Capital Budget as priority:

Sprinkler system or water wagon for equestrian arena. This needs to be done in 2023. It may be possible for Riding Club to get a grant from another source.

Exterior Stairs/Visual markings. There is no problem with the stairs, they could use a coat of paint.

Replace floor, toilet and sink in handicap washroom and paint all washrooms

Floor scrubber

Replace lawnmower

Concept design and cost estimate for roof over riding arena, warm up arena or skating rink. We need community input to see which is used and wanted more before we proceed with cost estimate. Budget for concept design reduced from \$30,000.00 to \$25,000.00

Total proposed expenditures \$81,000.00 for 2023 Capital Budget

The Direct Digital Control system for furnaces and air conditioning was tabled to 2024.

To repair crack in skating rink moved to 2024

Replacement of appliances moved to 2026

### **5. Correspondence**

- i). Recreation Infrastructure\_Funding Programs\_Northern Development
- ii). Gmail-Letter to the BLRC
- iii). Letter from Steven Loos
- iv). Gmail-Claymine Trails

- v). Claymine Tree-Mark Parsey is not covered by WCB, Cam Hadfield will remove tree
- vi). Microsoft Word-Grant Report 2022-11-02
- viii). Gmail-BL Hall Roof The building inspector will not approve the roof. Wendy has contacted Mainline roofing and has received no response.

**Lars Carlson motioned to accept correspondence as presented; Seconded by Sarah Barber; AIF; Motion carried.**

## 6. Reports

- a. Director Report -
- b. Chair Report-Lauren Dillabough-no report (Absent)
- c. Financial Report-Lauren Dillabough absent-presented by Wendy Donald  
**Elaine Ross motions to accept financial report as presented; seconded by Dixie Carlson; AIF; Motion carried.**
- d. Facility Manager Report-Wendy Donald **Dixie Carlson motioned to accept the Facility Manager Report as presented; seconded by George Wiedmann; AIF; Motion carried.**
- e. Maintenance Report-Mark Parsey **Sarah Barber motioned to accept the Maintenance Report as presented; seconded by Lars Carlson; AIF; Motion carried.**
- f. Custodial Report-Candice and Norm Jeff Come in at least once per week.
- g. Policy and Procedures Committee-no report
- h. Budget-request to increase 2023 operating budget submitted to Richard Gauthier
- i. Claymine Trails Report-email attached
- j. Multi use Trails-Sarah Barber-no report

## 7. Old Business

- a. Audio Equipment Storage-Wendy Donald new cabinet is in place in storage room
- b. Photo Shoot-Wendy Donald-Wendy still trying to set up
- c. Pot Holes-too late for this season-tabled until spring
- d. Building automation upgrade-George Weidmann. George reported that Houle is a reliable system. A smart thermometer system could be as low as \$300.00. George will meet with Houle when they come to Bouchie Lake School. This will be moved to 2024 budget.
- e. Fence replacement-septic field-tabled to March 2023
- f. Baseball concession
  - . old fridges need to be removed-Tabled till spring-need to go to dump
  - . Cooler has been moved to storage room
  - . small freezer has been moved to the hall basement
- g. Sprinklers in baseball diamond-Cam Hadfield/Mark Parsey. Water lines have been blown, lines still need to be repaired.
- h. Maintenance Report Checklist- Wendy Donald is still working on checklist for Mark Parsey to use.
- i. Grass cutter-Mark Parsey still needs to get it ready for resale. Wendy Donald will post it for sale in the spring
- j. Halloween-\$500.00 was donated by the Bouchie Lake Recreation Commission to the Bouchie Lake Community Association for the Halloween event.
- k. Skating rink-needs cleaning in preparation for cold weather.

## 8. New Business

- a. **Roof** we need to present to the community and see which project they are in favour of. Options are roof over riding arena, roof over warm up arena or roof over skating rink. Wendy Donald will contact Richard Gauthier regarding a survey to be created.
- b. Upgrade computer- Wendy Donald reports her office computer is old and slow. It was decided to have Brent Oxenbury come in to service the existing computer.

**Next BLRC Meeting: December 21, 2022-no agenda/Dinner only**

Sarah Barber will contact Petty Catwater and Craigs Table to see if they can cater dinner.

**January BLRC Meeting; January 25, 2023 at 6:00. George Wiedmann to chair the meeting.**

**Motion to Adjourn: *Elaine Ross motioned to adjourn the meeting at 7:53 pm. Seconded by Dixie Carlson; AIF; Motion carried***