



Bouchie Lake Recreation Commission

MINUTES

Oct. 11, 2017 @ 7:00 PM

Bouchie Lake Hall

Present: Ron Terlesky, Wendy Donald, Steven Loos, Angela Mezzatesta - scribe, Mark Parsey – Outside Maintenance Contractor, Tracy Parker, Jennifer Lineger-Johnston, Cam Hadfield, Barb Bachmeier

Adoption of Agenda – with additions, move item # 8G to #4 Motion
Steven, 2nd Wendy AIF MC

Adoption of Previous Meeting Minutes – Motion Wendy accepted
as circulated 2nd Steven AIF MC

Guests:

QDRC – no member present

Tracy – Yoga, seeking to run a series at the Hall. Lucy is a certified Instructor & carries her own insurance. Series will be run as a drop in activity, this comes with uncertainty - will there be enough participants to cover Instructors costs. In past Yoga was run by BL Com Association, no rental fee charged Instructor compensated. Tracy is requesting rental rate be discounted, discussion. M. Wendy to discount the rent as follows - if there are 10 people or less in attendance, rate is \$15 for the space. If there are 11 or more people in attendance rental rate \$30 for the space. 2nd Steven AIF MC

Correspondence

EFH – workshops/project update – rec'd & accepted, updated info

Sponsoring Agreement requests: QDRC/BLGC, BLCA, 14th Dragon Lake BPSA Scouting Group – requests accepted.

Messages on Facebook – Friends of BL Hall/Rec page, background/concerns shared. Director Bruce to speak to how to manage in his report.

Reports

Financial Report - Balance \$16,949.71. Deposit \$2438.73 received from Community Futures for garden project. 3rd quarter \$17,389.00 awaited. 4th quarter funds on hand \$7,000.00. Motion Wendy to accept Finance Report, 2nd Steven. AIF, MC

Facility Manager Report – verbal, see report

Maintenance Report – Mark: hrs focussed on winterizing building/grounds; ice rink complete to stage 1 – plywood/top rails complete. Stage 2 – install dasher/puck boards/trim awaiting quote. Float for leveling riding arena in development – George McGowan agreed to craft it once materials supplies (2 – 10ft length of poplar required, Mark to locate/prep for p/u). Back blade purchase discussed, required to keep footings in riding arena moved from sides. ACTION: Get quotes for work to be done as maybe more cost effective than buying a blade & having Contractor complete.

Area B Director's Report – verbal; Community mtg being hosted for area residents on Nov. 6th

Purpose is to discuss future options for the sub-regional recreation structure in the N Cariboo.

Provide correct info about the current structure, tax base & operational costs.

Answer questions folks have of CRD staff, CRD Directors & other members of the N Cariboo Joint



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Planning Committee. As well as address complaints received, correct mis-info & inaccuracies that have been circulating

P & P Committee – Additional policies: Affiliate membership (retain/replace), Assets on site, Upgrades to grounds – Hold, pending change to facility management

Our Garden Grows – Lots of positive comments, overall it is felt it's a BEAUTIFUL addition to the Hall! A few outstanding additions are: fish in river stream, sprinkler system + mural on building by area Artist.

Cost for project: \$15, 235.00, \$14,480.01 raised; balance owing \$732.00 – final fundraiser scheduled @ Claymine trail Oct 28/29, volunteers needed.

Artisan & Flea Market – markets open to all Vendors including direct sales (food sales exception), table rentals down. October will be the final Market for the season.

Old Business

- a. Project Updates:
 - i. Concession – in progress, addition – doubling the size being constructed/upgrade to doors/counters/lighting/flooring.
 - ii. Ice rink – stage 1 complete; stage 2 anticipated to be complete by month end
 - iii. Roof top unit replacement – awarded to Canadian Western Mechanical, awaiting start date
- b. Summer newsletter – Jerry feels communicating to residents is key, will be looking at how best to do this in coming months.
- c. Sponsoring Agreement – QDRC/BLGC, BLCA, 14th Dragon Lake BPSA Scouting Group
Actions: Facility Manager to advise Groups the following:
QDRC/BLGC request doesn't meet Sponsoring Agreement criteria serving liquor/cost to participate however is worthy event & supported. M Steven to waive rental fee for use of Hall Dec 2/17. Club to ensure all licensing/insurance requirements are covered. 2nd Wendy AIF MC
BLCA request – games /movie night - M Steven to approve/sponsor Games/movie night – 1 time month. BLCA to ensure all licensing requirements to watch Movies are in place. 2nd Wendy AIF MC
BPSA request – M Wendy to approve rental rate waived for use of Hall Oct 27 – 29, BPSA to provide a copy of insurance coverage. 2nd Steven AIF MC
- d. QDRC/BLGC to host fundraiser for sprinkler system in December. .
- e. BLGC – no Rep

8. New Business

- a. Budget 2018 – submitted for review
- b. New Signing Authority – signed Minutes to Credit Union for file
- c. BLGC – donation of unused equipment (fridge, microwave, trolley, cash register) stored in Concession, letter received donation accepted: ACTION: draft/send a Thank-you letter to Club
- d. Claymine Trail – Fright Night, garden fundraiser – Volunteers are geared up for this final event, hope is enough funds will be raised to pay final amount owing for garden install. Trail will be decorated & Friday, Oct 27th more volunteers needed.
- e. Attic/roof access - quote rec'd from Heinzelman Contracting. Discussion, preferred contractor onsite building concession. M Wendy to hire Heinzelman Construction to frame the Hatch in the Attic 2nd Steven AIF MC
Duct cleaning_– quote rec'd from Kleenaire. Discussion – ducts have never been done according to info available, past due. M Steven to hire Shane, Kleenaire to complete work as outlined in quote 2nd Wendy AIF MC



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f. Halloween party – co-sponsorship, budget: fireworks, cake & other; Annual event, PAC/BLVFD/BLCA all contributing toward event, doors open for set up @ 4pm. Funds gathered from 2016 event \$131.70 will assist cover cost for this year. M Wendy to spend up to \$500.00 for the Halloween party. 2nd Steven. AIF MC

Next meeting date: December - TBD