



## **Bouchie Lake Recreation Commission**

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**Meeting AGENDA  
July 14, 2021@ 6:00PM  
Bouchie Lake Hall**

**1. Attendance/Call to Order**

**2. Adoption of Agenda:**

**3. Adoption of Previous Meeting Minutes:**

**4. Guests Presentations:**

- i). **No public presentations (COVID-19 restrictions)**

**5. Correspondence**

- i). Gmail - Long & McQuade - Performance Warranty Expiry
- ii.) FullSite1.jpg - website
- iii.) Gmail - Mats
- iv.) Gmail - FW\_ 2020 - 2021 Rate Sheet All Sport User Group insurance
- v.) Rink grant approval
- vi.) Gmail - FW\_ Claymine Trails fuel management
- vii.)
- viii.)

**6. Reports**

- a. Director Report
- b. Chair Report – *Stephanie Hanes*
- c. Financial Report – *Ron Terlesky*
- d. Facility Manager Report – *Wendy Donald*
- e. Maintenance Report – *Mark Parsey*
- f. Custodial Report – *Norm comes in to clean weekend.*
- g. Policy and Procedures Committee – *Steven Loos*
- h. Budget Committee – Capital 5 year budget - *Ron Terlesky*

- i. Claymine Trails Report – *Stephanie Hanes*
- j. Multi-use Trails Committee – *Sarah Barber*
- k. Rink upgrade project – *Stephanie*
- l. Arena Roof feasibility study - Sarah

## **7. Old Business**

- a. Equestrian arena & area Questionnaire - *Stephanie*
- b. Announcer booth - closing in building openings - *Stephanie*
- c. Arena Groomer - HCBC Grant – ratify decision to increase BLRC contribution towards the groomer. *Cheque issued for full amount to BL Gymkhana. BLRC to be reimbursed when Gymkhana receives funding from BCHC*
- d. Web page improvement - *Wendy*
- e. Sound proofing of main hall - *Stephanie*
- f. Signatories on bank account - *Stephanie*
- g. Whoa Dust – *Amanda*
- h. Electronic sign – *Lars & Dixie*
- i. Brush piles chipping – *Wendy*
- k. Concession usage & ventilation – *Wendy – building assessment attached*
- l. Review of rental rates and simplification – arena rates and grooming – *Wendy & Stephanie*

## **8. New Business**

- a. Sound equipment extended warranty
- b.
- c.

## **9. Progress Update – Contractor Matters (in-camera)**

- a. Motion to go in-camera
- b. Motion to come out of in-camera

**Next BLRC Meeting: TBD @ 6:00pm**

**Motion to Adjourn:**

**Tabled Business**

- May 2021 Baseball diamond sprinkler system
- April/May 2022 Sound System extended warranty due June 12th
- Water system assessment

### **Suggested Projects**

- Sprinkler system at main arena if required after Whoa Dust test

### **Upcoming events:**

***IMPORTANT NOTE: The Bouchie Lake Recreation Commission is presently operating under COVID-19 restrictions for public meetings. To meet the requirements of Social Distancing, the number of people in attendance outside of the Commissioners must be restricted. Public presentations have been suspended at this time. Any person or group wishing to attend the meeting must give advance notice to the Facility Manager of no less than one day prior to the meeting. All groups will be restricted to ONE individual to represent them at the meeting. All members of the public will be there as observers only and must agree to stay two metres apart from everyone else in the room. Seating will be arranged in advance by the Facility Manager.***