



Bouchie Lake Recreation Commission

BLRC Meeting Minutes

September 7 , 2021

Bouchie Lake Hall

Attendance: Lars Carlson, , Stephanie Hanes, Elaine Ross, Wendy Donald, Amanda Mero, Barbara Bachmeier-Area B Director, Mark Parsey

Regrets: , Ron Terlesky, Sarah Barber, Dixie Carlson, Laren Dillabough, Steven Loos

Minutes: Elaine Ross

Guests: Claudia Vogt

1. **Call to Order:** 6:14

2. **Adoption of Agenda:**

Lars moved to accept the agenda as presented; Seconded by Elaine; AIF; Motion Carried.

3. **Adoption of Previous Meeting Minutes:**

Lars moved to accept the July 14 , 2021 BLRC Meeting Minutes as presented; Seconded by Amanda; AIF, Motion Carried.

4. **Guest Presentations:**

5. **Correspondence:**

- i). Gmail – Arena Sand Cost
- ii). Gmail- Bouchie Lake Hitching posts
- iii). Gmail – Fwd_Agreement for Project #7559-40 Bouchie Lake Outdoor Rink
- iv). Community Places Agreement-draft and final



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- v). Gmail-BLGC Member Complaints
- vi). Gmail – Food Skills at Bouchie Lake Recreation Commission (#4852)
- vii). Gmail-time to compose and submit
- viii). Gmail-Poles (folder attached)
- x). Gmail-Bouchie Lake Hall capital projects and repairs
- xi). Gmail-Bouchie Lake Rink puckboard
- xii). Gmail-Donation of poles

Lars moved to receive correspondence as circulated; Seconded by Amanda; AIF; Motion carried.

6. Reports:

- a. **Director Report** – Presented by Director Barb Bachmeier – Ron Terlesky has submitted his resignation, letter was received September 6, 2021. Sarah has requested a 6 month leave of absence. She originally submitted a letter of resignation, but after discussion with Barb Bachmeier the resignation has been put on hold. Barb reported that Telus will be announcing a new tower at 10 Mile Lake

Stephanie moved to accept the directors report; seconded by Lars; AIF; Motion carried

- b. **Chair Report** – Presented by Stephanie Hanes– no report

- c. **Financial Report** – Prepared & presented by Wendy Donald; reviewed by Ron Terlesky. Report attached. Ron to be removed from bank as signator.

Lars moved to accept the Financial Report as presented; Seconded by Elaine; AIF; Motion Carried.

- d. **Facility Manager Report** – Prepared and presented by Wendy Donald. Report attached.



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Stephanie moved to accept the Facility Manager report as presented; Seconded by Lars; AIF; Motion Carried.

- e. **Maintenance Report** – Prepared by Mark Parsey. Report attached.

Stephanie moved to accept the Maintenance Report as submitted; Seconded by Amanda; AIF, Motion Carried.

- f. **Custodial Report** – Norm Jeff – No report
Norm's wife comes in to clean every weekend.

- g. **Policy and Procedures Committee** – Steven Loos Absent- No report

- h. **Budget Committee** – presented by Wendy Donald

- Urinal- leave as a project for capital budget to include when sewer lines are replaced

Stephanie moved to proceed with the capital budget as proposed; Seconded by Elaine ;AIF; Motion Carried.

- i. **Claymine Trails Report** – Stephanie Hanes

- The birds are gone
- the mobility trail has been groomed;
- the fire mitigation plan in process

- j. **Multi-Use Trails Report** – Sarah absent – no report
Amanda Mero to take over committee

- k. **Rink Upgrade Project** – Stephanie Hanes

- plywood has been replaced
- have made contact with Kyle Russell about concrete.
- work should be completed by end of October 2021.
- Barbara suggests a meeting with Kyle Russell and Jeff Norburn and Darron Campbell

- l. **Arena Roof Feasibility Study** – Sarah Barber absent – no report
-has been tabled for 6 months. This will need a committee.



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7. Old Business:

- a. **Equestrian Arena & Area Questionnaire** – *Stephanie* – results of questionnaire were distributed to Directors to take home and review, to be discussed next meeting
- b. **Web Page Improvement** – *Wendy*
- already discussed in facility managers report
- c. **Sound Proofing of Main Hall** – *Stephanie*
- discussion has been tabled over the winter
- d. **Brush Piles Chipping** – *Wendy*
-Kerry and Mark to meet to view brush piles. All are within easy access. A motion was made to hire Kerry to remove brush and chip it. Wendy has been authorized to approve up to \$1000.00. Mark will follow up with Wendy on the quote .
Amanda moved to accept motion; seconded by Lars; AIF; Motion Carried
- e. **Concession usage and Ventilation**-*Wendy*
- needs flourescent lights replaced, is there a plug in not working?? An electrician will assess. Wendy to deal with upgrades regarding stove etc.
- f. **Hitching Posts**- *Stephanie*

rotten wood was removed from existing hitching posts. A welder was requested to quote on iron work to be done, and hasn't yet been heard from. It was decided the posts were not in a good location and they should be removed, not replaced. It was decided to add tie up rings to the existing ends posts and remove the middle posts. Amanda will purchase the tie up rings

Stephanie motioned to proceed with the above plan; Amanda seconded; AIF; Motion carried
- g. **Water system assessment and pump**
-a new pump and pressure guage are required. Wendy to talk to Kyle about a new pump, pressure guage, sediment filter and pressure tank.



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New Business

- a. **Equestrian Arena-** gate locked-Wendy
this is a safety issue. A solution would be to have a main gate on each end. Amanda will investigate. It was suggested the staging area be topped with sand.

Amanda motions to investigate a new gate for north end of arena, the addition of sand fill in the set up and staging area at road end of arena which includes a new gate centered in fence; Stephanie seconded; AIF; Motion carried

- b. **Warm up Arena-usage/warning signs?**- Stephanie and Wendy
horses are being trained in the warm up area while other riders are using the arena. There needs to be rules for use in the warm up area. Wendy, Stephanie and Amanda will develop rules and followup at the next meeting

- c. **Food Skills** – Wendy
this will be revisited in six months

- d. **Halloween** – Wendy
a repeat of last years event. Fireworks by the Bouchie Lake Fire Department. Bouchie Lake Community Association is onboard and will contribute to the budget. Due to the requirement for vaccine passports and lack of volunteers there will be no inside events.

Elaine motioned to contribute money towards fireworks and Wendy to be the contact; Stephanie seconded; AIF; Motion carried

- e. **Donations** – Sarah Barber donated \$200.00 towards sprinkler system and new poles Sarah sent a letter requesting we accept her donation of 12 new poles for the riding arena and her donation towards sprinkler system

Lars motioned we accept Sarahs donation of new poles; Amanda seconded; AIF; Motion Carried

with respect to the donation toward a sprinkler system, the BLRC does not have a sprinkler system in their plans and we cannot hold monies for a project we don't have planned. Wendy will followup verbally with Sarah to thank her and suggest she donate the money elsewhere.

- f. **Organ and stainless cart in storage room**
it was suggested the organ be donated to the Lions Club or post it for free on Facebook Mark Parsey is to get the stainless steel cart.



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g. Audio Equipment Storage

the equipment gets covered in dust and the equipment gets played with. It was suggested the equipment be stored in a locked cabinet on casters.

Stephanie motioned to have Mark investigate building a heavy duty, plywood cabinet for storage of audio equipment with a projected budget of up to \$1500.00; Lars Seconded; AIF; Motion Carried

h. Ron Terlesky's Retirement

it was decided to present a plaque from the BLRC in appreciation of his service. This expenditure will come out of the appreciation fund.

Stephanie motioned to purchase a plaque thanking Ron for his service to the BLRC; Amanda seconded; AIF; Motion Carried

i. Lauren Dillabough

Wendy will buy a card and fruit basket to send to Lauren. To be purchased from the appreciation fund.

Amanda motions we purchase a card and fruit basket for Lauren; seconded by Lars; AIF; Motion Carried

j. Door on Dugout in Ball Diamond

Mark suggested the installation of a man door in the dugout. Discussion tabled until March

Next BLRC Meeting: Wednesday, October 20, 2021 @ 6:00 pm

Motion to Adjourn: Stephanie motioned to adjourn the regular meeting at 8:50PM; Seconded by Lars; AIF; Motion Carried.

Stephanie Hanes, BLRC Chair



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IMPORTANT NOTE: *The Bouchie Lake Recreation Commission is presently operating under COVID-19 restrictions for public meetings. To meet the requirements of Social Distancing, the number of people in attendance outside of the Commissioners must be restricted. Public presentations have been suspended at this time. Any person or group wishing to attend the meeting must give advance notice to the Facility Manager of no less than one day prior to the meeting. All groups will be restricted to ONE individual to represent them at the meeting. All members of the public will be there as observers only and must agree to stay two metres apart from everyone else in the room. Seating will be arranged in advance by the Facility Manager.*

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