



## **Bouchie Lake Recreation Commission**

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**Meeting AGENDA  
December 1, 2021@ 6:00PM  
Bouchie Lake Hall**

**1. Attendance/Call to Order**

**2. Adoption of Agenda:**

**3. Adoption of Previous Meeting Minutes:**

**4. Guests Presentations:**

**5. Correspondence**

- i). Gmail - FW\_ Claymine fuel treatments end of Sept
- ii). Gmail - Roof Ladder
- iii). Gmail - Floor scrubber

**6. Reports**

- a. Director Report
- b. Chair Report – *Stephanie Hanes*
- c. Financial Report – *Lauren Dillabough*
- d. Facility Manager Report – *Wendy Donald*
- e. Maintenance Report – *Mark Parsey*
- f. Custodial Report – *Norm's wife comes in to clean every weekend.*
- g. Policy and Procedures Committee – *Steven Loos*
- h. Budget Committee
- i. Claymine Trails Report – *Stephanie Hanes*
- j. Multi-use Trails Committee – *Amanda Mero*
- k. Rink upgrade project – *Stephanie*

## 7. Old Business

- a. Web page improvement - *Wendy*
- c. Accoustic improvement in main hall - *Stephanie*
- d. Hitching Posts at warm-up arena - *Amanda*
- e. Water system assessment & pump – new pump installed
- f. Warm up arena – usage / warning signs? - *Stephanie & Amanda*
- g. Audio equipment storage – waiting for quotes - *Wendy*
- h. Rink official opening – Wendy to arrange when ice on rink
- i. Ladder from upstairs room to entrance way roof – Quote received
- j. Tablecloths – all sold
- k. Cooler in storage room – Wendy
- l. Signing authority on bank account – Stephanie
- m. Replace tracks on existing sign – all done by Mark
- n. Wednesday Coffee group – decided to go to firehall instead
- o. New tables for upstairs – quotes attached
- p. Covid policies – updated & passed out at time of rental

## 8. New Business

- a. Alarm sensor to be added to back door from storage room – quote requested from Telus Security
- b. Chair election

**Next BLRC Meeting: TBD @ 6:00pm**

## **Motion to Adjourn:**

### **Tabled Business**

- January 2022                      Electronic sign – possible grant
- April/May 2022                  Sound System extended warrenty due June 12<sup>th</sup>
- March 2022                        Arena Roof feasibility study
- March 2022                        Concession usage & ventilation
- March 2022                        Food Skills
- March 2022                        Man door in baseball dug out.
- 2026                                  Equestrian arena – staging area and back gate to be replaced in conjunction with fencing replacement in capital budget

**Suggested Projects**

- Sprinkler system at main arena if required after Whoa Dust test

**Upcoming events:**