



Bouchie Lake Recreation Commission

Meeting AGENDA

May 25, 2022 @ 6:00PM
Bouchie Lake Hall

1. Attendance/Call to Order

2. Adoption of Agenda:

3. Adoption of Previous Meeting Minutes:

4. Guests Presentations:

5. Correspondence

- i). Gmail - BL Hall floor scrubber
- ii). Gmail - Food Skills for Families_ Update and Invitation
- iii). Gmail - Food Skills For Families - Food Costing Opportunity
- iv). Gmail - Fwd_ Update on CCC Regional Trails Strategy - Input Needed
- v). Gmail - Food Skills For Families_ Let's Connect - Webinar

6. Reports

- a. Director Report -
- b. Chair Report –
- c. Financial Report – *Lauren Dillabough*
- d. Facility Manager Report – *Wendy Donald*
- e. Maintenance Report – *Mark Parsey*
- f. Custodial Report – *Candice Jeff comes in to clean at least once per week*
- g. Policy and Procedures Committee – *Amended & accepted policies 2017-003.6 and 2017-005.5 attached*
- h. Budget Committee -
- i. Claymine Trails Report – *Barb*
- j. Multi-use Trails Committee – *tabled to September 2022*
- k. Rink upgrade project – *Wendy*

7. Old Business

- a. Security System installed – May 24 & 25, 2022
- b. Credit Card - *Lauren*
- c. Electronic sign - *Dixie*
- d. Radon Test - *Wendy*
- e. Equestrian Concession electrical – *Pivot Electric was in and changed the flourescent lights. They couldn't find anything wrong with the breakers. There are enough receptacles in storage side.*
- f. Man door in baseball dug-out – *Opening cut and gate installed by Norm Fletcher. No charge.*
- g. Fire Department Access – *Wendy let Mark know that the roadways must be kept open in the winter.*
- h. Fence replacement - *Wendy*
- i. Arena Roof feasibility study
- j. Concession ventilation – *Pivot Electric will talk to Craig's Table (using concession for Gymkhana) and find out what kind of ventilation will work best. Will then provide a quote.*
- k. Food Skills – *Wendy*
- l. Picnic tables – *Wendy*
- m. Internet upgrade – *upgraded and new modem May 19, 2022*
- n. Telephone line in kitchen – *line cancelled effective May 10, 2022*
- o. Gravel on main road and in Pioneer Park – *Wendy*
- p. Lights in the basement of hall – *Pivot Eletric was in and will give us a quote.*
- q. Equestrian Concession – *Wendy advised Gymkhana that they need to clear out the storage side of the concession.*
- r. Zoom - *Wendy*
- s. New tables - *Wendy*
- t. Audio equipment storage - *Wendy*
- u. Sprinklers in baseball diamond - *Mark*

8. New Business

- a. Garden maintenance – *Wendy*
- b.

- c.
- d.
- e.

Next BLRC Meeting: July 6, 2022 @ 6:00pm

Motion to Adjourn:

Tabled Business

- September 2022 Multi-Use Trails
- 2026 Equestrian arena – staging area and back gate to be replaced in conjunction with fencing replacement in capital budget

Suggested Projects

- Sprinkler system at main arena if required after Whoa Dust test

Future meeting dates:

- August 17, 2022
- September 28, 2022
- November 9, 2022
- December 21, 2022

Upcoming events:

May 2022 °

- 20th – APC meeting

June 2022

- 7th – BLCA meeting
- 10th – Cooking Class
- 11th – Possible Scout's spaghetti dinner
- 15th – CRD Open House
- 21st – BC Emergency Health training
- 28th – BLCA AGM
- 26th – Private party

October 15, 2022 Local Government elections