

# **Bouchie Lake Recreation Commission**

## **BLRC Meeting Minutes**

**May 25, 2022**

**Bouchie Lake Hall**

**Attendance:** Barbara Bachmeier - Area B Director, Lars Carlson, Dixie Carlson, Wendy Donald, Elaine Ross and George Wiedmann.

**Regrets:** Lauren Dillabough, Sarah Barber

**Minutes:** Elaine Ross

**Guest:** Cam Hadfield

**1. Call to Order:** 6:05 pm

**2. Adoption of Agenda:**

Add to agenda: painting of rink lines-Cam Hadfield

*Lars Carlson motioned to adopt the agenda as amended; Seconded by Elaine Ross; AIF; Motion carried.*

**3. Adoption of Previous Meeting Minutes:**

*Elaine Ross motioned to accept the previous minutes as presented. Seconded by Lars Carlson; AIF; Motion Carried*

**4. Guest Presentations:** none

**5. Correspondence:**

- i. Gmail- Bouchie Lake floor scrubber
- ii. Gmail-Food Skills for Families-Update and Invitation
- iii. Gmail-Food Skills for Families-Food Costing Opportunity
- iv. Gmail-Fwd-Update on CCC Regional Trails Strategy-Input Needed
- v. Gmail-Food Skills for Families-Let's Connect-Webinar

*Elaine Ross motioned to receive and file correspondence items i) through v): Seconded by Dixie Carlson: AIF; Motion carried.*

**6. Reports:**

**a) Director Report-**Barbara Bachmeier - Area B Director

- Bouchie Lake Fire Department has ordered a new fire truck. The CRD is doing an Alternative Approval Process. Elector Response Forms can be submitted by July 5, 2022 online at [cariboord.ca/firedepartments](http://cariboord.ca/firedepartments) or by picking up a form at the CRD office in Quesnel if against borrowing over 10 years.

- Bouchie Milburn Neighbourhood Plan (BMNP) had an open house at Bouchie Lake Hall on April 30, 2022 to review the draft plan. There is a survey on their website.
- Barb reported there are 10 road improvement projects being reviewed within the CRD by MOTI.
- There is an ongoing swimming pool consultation. The pool at Quesnel Arts and Recreation Centre is in needs of renovations. Input is being sought from recreation users - which of the 3 options they would like to see. There are open houses being held to explain the options. There is a survey and more information at [letsconnectquesnel.ca/pool](https://letsconnectquesnel.ca/pool)

**b) Chair Report:** Barbara Bachmeier  
no report

**c) Financial Report-** presented by Wendy Donald in Lauren Dillabough's absence.  
*Dixie Carlson moved to accept report as presented; seconded by Elaine Ross; AIF; motion carried.*

**d) Facility Manager Report-**Wendy Donald  
*Dixie Carlson moved to accept Wendy's report as presented; seconded by Elaine Ross; AIF; motion carried.*

**e) Maintenance Report-**presented by Barb Bachmeier in Mark Parsey's absence  
*Lars Carlson moved to accept the report as presented; seconded by Elaine Ross; AIF; Motion carried*

**f) Custodial Report-** Candace Jeff comes in to clean at least once weekly

**g) Policy and Procedures Committee-**  
the revised policies were presented.  
*Lars Carlson motioned to accept Policy 2017-003.6 as presented; Elaine Ross seconded; AIF; Motion carried.*  
*Lars Carlson motioned to accept Policy 2017-005.5 as presented; Elaine Ross seconded; AIF; Motion carried.*

**h) Budget Committee-**  
Budget to be reviewed at next meeting to be held July 6, 2022  
it was suggested the following items be added to the capital budget: renovation of handicap bathroom, upstairs bathroom and all sinks, finish painting walls in hall, add kids play center

**i) Claymine Trails-** Barb Bachmeier

**j) Multiuse Trails Committee** - tabled to September 2022

**k) Rink Upgrade-**Wendy Donald  
Cam has found the paint needed for line painting. Pickleball court lines to be painted green. Cam will see Therese Street regarding orientation of lines. Basketball lines will be red, Badminton lines will be blue.

## 7. Old Business

- a. Security System-installed May 24 and 25, 2022  
Wendy can now see who is coming and going into and around the hall property.
- b. Credit Card-Lauren Dillabough (Absent)  
still waiting for pin number so Wendy can use the card.
- c. Electronic sign-Dixie Carlson  
item will be moved to the 2026 Capital Budget
- d. Radon Test-Wendy Donald  
the radon test has been placed, Wendy will mail it in, results take approximately 30 days
- e. Equestrian Concession Electrical-  
Pivot Electric has changed the flourescent lights in the concession. They checked the breakers and found nothing wrong. They reported there were enough receptacles in the storage side.
- f. Man door in baseball dug out-  
An opening was cut and a gate was installed by Norm Fletcher at no charge.
- g. Fire Department Access-  
Wendy let Mark Parsey know that the roadways must be kept open in the winter.
- h. Fence replacement-Wendy  
Still waiting to determine if the hall has a rock pit or septic
- i. Arena Roof feasibility study-  
There is money available through the CRD for a feasibility study.
- j. Concession Ventilation-  
Pivot Electric will talk to Craig's Table (using concession for Gymkhana) and find out what ventilation will work best for them. Pivot will then provide a quote.
- k. Food Skills-Wendy  
See letters filed under correspondence. BLRC will absorb the cost of rent and food skills will be held during Wendy's hours.
- l. Picnic Tables-Wendy  
Wendy has received a quote of \$1450.00 plus delivery from Central Precast for picnic tables to be placed near the rink.
- m. Internet Upgrade-  
A site test was done on May 19, a new modem was installed. The upgrade will be done in June. BLRC will receive 3 months of service free.

- n. Telephone Line in Kitchen-  
Service was cancelled effective May 10, 2022
- o. Gravel on Main Road and Pioneer Park-Wendy  
Emcon will grade the main roadways, but not the park
- p. Lights in the Hall Basement  
Pivot was in and gave a quote-questions were asked how many hours LED lights were good for. There was also a quote presented for lights in the tractor shed.  
***Elaine Ross motioned we go ahead with this quote and the quote for the lights in the tractor shed. Dixie Carlson seconded; AIF; Motion carried.***
- q. Equestrian Concession-  
Wendy advised Gymkhana they need to clear out the storage side of the concession.
- r. Zoom-Wendy  
tabled until Wendy can use the credit card
- s. New tables-Wendy  
tabled until cc?
- t. Audio Equipment Storage-Wendy  
Wendy will have the storage cupboards built once the painting is done
- u. Sprinklers in Baseball Diamond-  
Mark Parsey and Cam Hadfield will meet and check to see if the sprinklers are in working order

## **8. New Business**

- a. Garden Maintenance-Wendy  
Wendy wants to hire Neil to do garden maintenance. It would be 3 hours one time and a further two 2 hours sessions. Rate \$20.00 hour  
***Dixie Carlson motioned we hire and pay Neil to maintain the garden. Seconded by Elaine Ross; AIF; Motion carried***

**Next BLRC Meeting: July 6, 2022 at 6:00 p.m.**

### **Motion to Adjourn:**

**Lars Carlson motioned to adjourn the meeting at 7:45 pm; Elaine Ross seconded; AIF; Motion carried**