

Bouchie Lake Recreation Commission

BLRC Meeting Minutes

September 28, 2022

Bouchie Lake Hall

Attendance: Barbara Bachmeier-Area B Director, Lauren Dillabough, George Wiedmann, Mark Parsey, Wendy Donald, Elaine Ross

Regrets: Sarah Barber, Lars Carlson, Dixie Carlson

Minutes: Elaine Ross

Guests: Cam Hadfield

1. **Call to Order:** 6:00 pm.
2. **Adoption of Agenda:** Elaine Ross requested to discuss moving the freezer from the concession stand at the ball diamond to the hall for the winter months to be used by the Bouchie Lake Helping Hands Food Program for Seniors, added to Old Business, item f. **Lauren Dillabough moved to accept the agenda as amended; Elaine Ross seconded; AIF; Motion carried.**
3. **Adoption of Previous Meeting Minutes:** **Lauren Dillabough moved to accept the previous minutes as presented; George Wiedmann seconded; AIF; Motion carried.**
4. **Guest Presentation:** none
5. **Correspondence:**
 - a. Gmail-FW Report-Project 7559 40 Bouchie Lake
 - b. Sewerage System information request
 - c. Gmail-Sound Equipment Cart (Commander Warehouse)-Wendy will order a cabinet from U-Line that will suit the needs for equipment storage. **Elaine Ross motioned we allow Wendy to spend up the \$1200.00 for the cabinet with the money coming from the \$1511. 82 raised through a previous fundraiser for Hall improvements; Lauren Dillabough seconded; AIF; Motion carried.**
 - d. Gmail-Claymine Trails-Cam Hadfield officially asked that the Bouchie Lake Community Association be permitted to use Claymine Trails for Fright Night on October 29, 2022 in the evening and October 30, 2022 in the daytime. **Lauren Dillabough motioned we permit the Bouchie Lake Community Association to have Fright Night in Claymine Trails; George Wiedmann seconded; AIF; Motion Carried.**
 - e. Gmail-2022 Capital request
 - f. Gmail-Bouchie Lake Community Hall Venue Photography-Wendy Donald will ask Grace Mighton to decorate the hall for photo shoot. **Lauren Dillabough motioned we permit Wendy to spend up to \$200.00 for the photo shoot; Elaine Ross seconded; AIF; Motion carried.**

- g. Sewer Field
- h. Gmail-Venue Photos

6. Reports:

- a. Directors Report-Barbara Bachmeier presented about the Indoor Court estimated at approximately \$4 million at the Quesnel Recreation Center. Another pool referendum will be held before April 30, 2023. The Hwy 97 at Cottonwood slide will have to have some work done to stabilize.
- b. Chair Report-Sarah Barber-Sarah absent
- c. Financial Report-Lauren Dillabough ***Lauren Dillabough motioned to accept her report as presented. Elaine Ross seconded; AIF; Motion carried.***
- d. Facility Manager Report-Wendy Donald. Wendy reported the roofers still need to remove debris from the building roof. Wendy will follow up. Kyle Russell has been contacted about extending the arms for the basketball hoops. Wendy is to order another load (15 yards) of road crush for use at the hall. ***Lauren Dillabough motions that Wendy Donald order another load of road crush; George Wiedmann seconded; AIF; Motion carried.***
- e. Maintenance Report-Mark Parsey
- f. Custodial Report-Candice and Norm Jeff come in at least weekly to clean
- g. Policy and Procedures Committee-none
- h. Budget
- . Capital budget-submitted to Richard Gauthier
- . Operating budget-request to increase our 2023 operating budget; ***Lauren Dillabough motioned to submit the resolution; George Wiedmann seconded; AIF; Motion carried.***
 - i. Claymine Trails Report-email attached
 - j. Multi-use Trails- Sarah Barber absent -Table to October

7. Old Business:

- a. Building automation upgrade- George Wiedmann indicated he needs a list of our equipment to give to Technicians to see if it is worth coming in to do. It was suggested he contact Richard Gauthier to see what other facilities do.
- b. Shrubs and Trees-Mark Parsey trimmed the shrubs and trees by the equestrian area.
- c. Fence Replacement/septic field- Wendy Donald to talk to Kyle Russell. Mark Parsey recalls a video being taken of the septic system.
- d. Audio equipment storage-Wendy will order. (See Correspondence item **iii**).
- e. Sprinklers in baseball diamond-Cam Hadfield/Mark Parsey. Cam reports the sprinklers are functional but in need of some repairs such as the timer to turn on the pump and sprinkler heads. The lines need to be blown out. Cam will provide an estimate.
- f. Baseball Concession-
 - remove old fridges-there is no BC Hydro program for old fridges at this time. Mark Parsey and Glenn Donald will take to landfill.
 - Move small cooler to hall-has already been done
 - Elaine Ross requested the use of the baseball diamond concession stand freezer for the use of the Helping Hands Food Program for Seniors during the non-market months. Mark Parsey will bring the freezer to the hall with the assistance of George Wiedmann.

- g. Pot holes-Gravel ordered and received. Mark filled the potholes. More crush to be ordered, see item **d** in Reports.
- h. Block road to equestrian area and ball diamond in winter months-Mark Parsey will leave gate clear in case Fire Department needs access.
- I. Maintenance Report-it was suggested a check list be created for Mark Parsey to use when submitting his maintenance report for ease of use, clarity and inclusion of dates when jobs were performed. Wendy to set up.
- j. Grass Cutter-Mark Parsey still needs to get it ready for sale. Wendy Donald will post it when ready.

8. New Business

- a. Hallowe'en Budget- in previous years the BLRC donated \$400.00 towards the Hallowe'en event put on at the hall by the Bouchie Lake Community Association, with \$300.00 being for fireworks and \$100.00 being for miscellaneous other necessities. **Lauren Dillabough motioned to donate \$500 towards the 2022 Hallowe'en event, with \$400 going towards the fireworks and \$100 being for miscellaneous other necessities. ; George Wiedmann seconded; AIF; Motion carried.**
 - b. Fright Night in Claymine Park-Cam Hadfield. Already discussed in Correspondence item **iv.**

Next BLRC Meeting: November 9, 2022 at 6:00 pm Lauren Dillabough to be chairperson

Motion to Adjourn: Elaine Ross motioned to adjourn at 7:45 pm, Lauren Dillabough seconded; AIF; Motion carried

In Camera Meeting; 7:45 pm to 8:30 pm