

Bouchie Lake Recreation Commission

BLRC Meeting Minutes

April 19, 2023

Bouchie Lake Community Hall

- 1. Attendance:** Dixie Carlson, Lars Carlson, Sarah Barber, Lauren Dillabough, George Wiedmann, Barbara Bachmeier-CRD Area B Director, Mark Parsey, Wendy Donald Elaine Ross
- 2. Call to Order:** 6:00 p.m.
- 3. Adoption of Agenda:** Wendy Donald asked to add to the agenda/Old Business item h. Capital Budget. *Lars Carlson motioned to accept the ammended agenda, Sarah Barber seconds; AIF; Motion carried.*
- 4. Guests:** Richard Gauthier (City of Quesnel), Cam Hadfield (Bouchie Lake Community Associaton)
- 5. Correspondence:**
 - i)AED battery.pdf Wendy Donald reports that our batteries are in good order
 - ii)Pickleball on rink.pdf moved to new business
Dixie Carlson motions to filed reports as received; Sarah Barber seconds; AIF; motion carried
- 6. Reports:**
 - a. Directors Report:** Barbara Bachmeier spoke about the pool referendum to be voted on June 10, 2023 to determine if eligible voters authorize the borrowing of up to \$35,000,000.00 to finance the revitalization of the swimming pool and facilities at the Quesnel Recreation Center. There will be three open houses for the public prior to that date. <https://www.quesnel.ca/city-hall/elections/quesnel-pool-referendum>
 - b. Chair Report:** no report
 - c. Financial Report:** Lauren Dillabough delivered her report. *Dixie Carlson motioned to accept the financial report as delivered; George Wiedmann seconds; AIF; Motion carried.*
 - d. Facility Manager Report:** Wendy Donald reports the new lawn mower is here. Stephanie Hanes and Marky Parsey will pick up. The new floor scrubber is here. Wendy reports that the Pickle Ball Superstore is out of stock on replacement nets. Wendy will follow up with Gary Stuart regarding Mainline Roofing.
Elaine Ross motions to accept the Facility Manager Report as presented; Dixie Carlson seconded; AIF; Motion carried.
 - e. Maintenance Report:** Mark Parsey reports there are chunks coming off the power line

at the skating rink. ***Dixie Carlson motions we have an electrician come in to inspect the power lines and Wendy Donald to talk to Kyle Russell; Sarah Barber seconds; AIF; Motion carried.*** Do we want the Zambone from the rink downtown and where will we shelter it? Kyle Russell will check into getting it. ***Elaine Ross motions to accept the offer; Dixie Carlson seconds; AIF; Motion Carried*** We are getting a quote on the upgrades to hall's handicap washroom, new flooring, new door opening into hallway for better access. Barbara Bachmeier recommends a right hand reverse door. Kyle Russell will be looking after the quote.

- f. **Custodial Report:** Candice and Norm Jeff come in at least once per week. They are happy with the new floor scrubber.
- g. **Policy and Procedures:** Are we going to revise our rental rates? A meeting will be planned to discuss. Wendy Donald will arrange.
- h. **Claymine Trails:** no report

7. Old Business

- a. **Roof Over Rink-** Richard Gauthier reported we can spend up to \$25,000.00 for a design plan. He recommends we get cost estimates from 3 design consulting companies and hire one to create our concept plan. He stressed the important of knowing what we want in terms of design. Barbara Bachmeier will meet with potential contractors. ***George Wiedmann motioned to put out a request for proposal; Dixie Carlson seconded; AIF; Motion carried.***
- b. **Hearing Loop/Door Exit Alarm**
George Wiedmann reported on building automation and that ECO-B is a good option. It provides more information and can hook to a phone. The cost is approximately \$200.00 per thermostat plus the cost of the app. George will get quotes. ***Sarah Barber motions to have George Wiedmann get quotes on the ECO-B system; Dixie Carlson seconds; AIF; Motion carried.***
- c. **Pressure Washer-** the pressure washer was purchased and has been delivered.
- d. **Fence by septic field replacement** – the question remains, is it a drain field or a rock pit? There are plans from 1991. Wendy will find out.
- e. **Zoom-**not needed at this time.
- f. **Baseball concession clean up.** Old fridges need to go. Wendy will call Return it BC. Mark could take them to the dump. Wendy will find someone to clean the concession with payment to be made from her discretionary funds.
- g. **Sale of Zero Turn Lawnmower.** Mark has cleaned it up and it is ready to sell. It will be sold “as is”. It will be advertised and a viewing date will be set. It will be sold by sealed bid to be finalized at our next meeting. Wendy will coordinate. ***Elaine Ross motioned the lawnmower by sold by the process mentioned above; Lars Carlson seconds; AIF; Motion carried.***

h. Capital Budget - a reminder of what will be doing this year.

City will paint the stairs. Wendy will get a quote from Cam Hadfield to cost out building the sprinkler system for the riding area. Wendy will tell Kyle Russell it is being dealt with.

8. New Business

a. Equestrian concession rates-Sarah Barber it is felt the rates charged out at \$50.00 per day are too high when the concession is not being used all day.

Elaine Ross motions we add this item to our proposed policy and procedures meeting to change to read the Gymkhana and Quesnel District Riding Club to get concession included in their rental fee. Also that Wendy Donald will estimate power use and bill it out to each club at the end of the year. Dixie Carlson seconds; AIF; Motion carried.

b. Sponsorship Signs- Sarah Barber Can Gymkhana get sponsorship signs put up on fence? They will be business signs and sold as a fundraiser. The Riding Club previously took this over and the Riding Club should have some agreement. The proposal is that the Gymkhana will get ½ proceeds and BLRC the other half. ***George Wiedmann proposed we add this item to our policy and procedures meeting; Lars Carlson seconds; AIF; Motion carried.***

c. Washer and Dryer-***Wendy Donald*** Wendy reports she takes home and does two or more loads of laundry per week. She would like to have a washer and dryer added to the area outside the bathroom in the upstairs meeting room. Wendy will find out if there is room on the breaker box and get prices and a plan. Tabled to fall.

d. Swing set/Play centre at hall the swing set needs replacing. Mark Parsey is to remove the swing set and tree house. Lars and Dixie Carlson will measure and get a quote on a new play centre. ***Dixie Carlson motions we get a quote on a new play centre equipment at the hall. George Wiedmann seconds; AIF; Motion carried.***

e. Pickleball net donation/Rink painting - Juerg Feldmann is purchasing a new indoor pickleball net for inside the hall. He has asked for a letter for his tax return. Wendy will contact Kevin the CRD financial officer about issuing a tax receipt. There will be no painting of the rink until the concrete repairs are complete, until then it would not be feasible to paint. ***George Wiedmann motions we wait until the concrete repairs are done; Dixie Carlson seconds; AIF; Motion carried.***

Next Meeting-May 31 at 6:00

Sarah Barber to be chairperson

Policy and Procedures meeting to be held Monday May 8, 2023 at 5:30.

Motion to Adjourn: Dixie Carlson motions to adjourn meeting at 7:53; seconded by Elaine Ross; AIF; Motion Carried

