



## **Bouchie Lake Recreation Commission**

---

**Meeting AGENDA  
May 26, 2021@ 6:00PM  
Bouchie Lake Hall**

**1. Attendance/Call to Order**

**2. Adoption of Agenda:**

**3. Adoption of Previous Meeting Minutes:**

**4. Guests Presentations:**

- i). **No public presentations (COVID-19 restrictions)**

**5. Correspondence**

- i). Gmail - Bouchie Lake Hall Firesmaring
- ii.) Gmail – Recreation trails
- iii.) Gmail – Website quote - EricaLahoda.com
- iv.) Gmail - Website quote - Southills Graphics
- v.) Gmail - Fwd\_ Bouchie Lake Gymkhana Club Core Grant
- vi.) Gmail - Newsletter time
- vii.) Gmail - Re\_ Confirmation - Bouchie Lake Application (Rink)
- viii.)Gmail - Maintenance Contract (Claymine)

**6. Reports**

- a. Director Report
- b. Chair Report – *Stephanie Hanes*
- c. Financial Report – *Ron Terlesky*
- d. Facility Manager Report – *Wendy Donald*
- e. Maintenance Report – *Mark Parsey*
- f. Custodial Report – *Norm comes in to clean every 2<sup>nd</sup> weekend.  
Arrangements made for the janitor room to be emptied out and cleaned  
in preparation for sink installation.*
- g. Policy and Procedures Committee – *Steven Loos*

- h. Budget Committee – *Ron Terlesky*
- i. Claymine Trails Report – *Stephanie Hanes*
- j. Multi-use Trails Committee – *Sarah Barber*
- k. Rink upgrade project – *Stephanie*
- l. Arena Roof feasibility study - Sarah

## **7. Old Business**

- a. Equestrian arena & area. *Questionnaire*
- b. Announcer booth - closing in building openings
- c. Arena Groomer - HCBC Grant – *Sarah*
- d. Web page improvement - *Wendy*
- e. Sound proofing of main hall
- f. Water system assessment – *Stephanie*
- g. Signatories on bank account - *Stephanie*
- h. Janitor room – *wall closed in / cost \$421.41*
- i. Push mower – *purchased \$329.70*
- j. Whoa Dust – *Amanda*
- k. Electronic sign – *Lars & Dixie*
- l. Brush piles chipping – *Wendy*
- m. Equestrian arena discing - *Stephanie*
- n. Concession usage & ventilation - *Wendy*

## **8. New Business**

- a. Box blade for tractor – *Mark*
- b. Review of rental rates and simplification - *Stephanie / Wendy*

## **9. Progress Update – Contractor Matters (in-camera)**

- a. Motion to go in-camera
- b. Motion to come out of in-camera

**Next BLRC Meeting: TBD @ 6:00pm**

**Motion to Adjourn:**

### **Tabled Business**

- May 2021      Baseball diamond sprinkler system

### **Suggested Projects**

- Sprinkler system at main arena if required after Whoa Dust test

### **Upcoming events:**

**IMPORTANT NOTE: *The Bouchie Lake Recreation Commission is presently operating under COVID-19 restrictions for public meetings. To meet the requirements of Social Distancing, the number of people in attendance outside of the Commissioners must be restricted. Public presentations have been suspended at this time. Any person or group wishing to attend the meeting must give advance notice to the Facility Manager of no less than one day prior to the meeting. All groups will be restricted to ONE individual to represent them at the meeting. All members of the public will be there as observers only and must agree to stay two metres apart from everyone else in the room. Seating will be arranged in advance by the Facility Manager.***