



Bouchie Lake Recreation Commission

MINUTES

January 24, 2018 @ 7:00 PM

Bouchie Lake Hall

Present: Steven Loos, Mark Parsey, Jerry Bruce, Angela Mezzatesta, Wendy Donald, Ron Terlesky, Tracy Parker

Guests: Barb Bachmeier, Isobel Speer, Heloise, Dixon-Warren, Don Patchett, Cam Hadfield, JoAnne Robinson, Sarah Barber, Carl Kolody

Call to order: 7:05 PM

Adoption of Agenda: Wendy made the motion to accept Agenda with the change to item 7a and 8a to be moved to discuss after item 5. Correspondence, 2nd by Steven, AIFC.

Adoption of Previous Meeting Minutes: Wendy made the motion to accept minutes as presented, 2nd by Steven, AIFC.

Correspondence:

- a. Friends of Bouchie-Milburn Society representative Heloise Dixon-Warren presented a request to BLRC for sponsorship of a 3rd party agreement for Lawnchair Travel Series for 2018. This agreement will be referred to the Policy & Procedure Committee as work is still required to determine the fees (15%) and damage deposit.
Steven Loos made the motion that the BLRC sponsor the Lawnchair Travel Series run by the Bouchie-Milburn Society with 15% of gross revenue as a “test case” of the 3rd party sponsoring policy. Wendy Donald 2nd the motion. Motion Carried.
NOTE: Facility Manager to do agreement notes for BLRC.
- b. Angela requested to go to the annual Community Future Business Blender 2018 on January 31st. Tickets are \$30. Request approved. Angela to report on event at next meeting.
- c. QDRC representative Sarah Barber submitted a request to develop the wooded area around and behind the ice rink to be used by the QDRC for a natural obstacle course for horse activities. Sarah Barber also requested the concession be used for the QDRCs Official Clubhouse as well as a concession. The group is willing to pay a monthly fee for use. This will be referred to the Policy & Procedure Committee for review.
Wendy Donald made the motion to support the QDRC in their plan. Steven 2nd the motion, AIFC.
Tracy made a motion to accept the request to use the concession for the QDRCs Official Clubhouse. Wendy 2nd, AIFC.

- d. Wendy made the motion that Angela shall draft a letter of support for the Back Country Horsemen BC for their Grant Application as per their request. Steven 2nd the motion, AIFC.

Reports:

- a. Wendy reported that we have a balanced budget for 2017. Tracy made the motion to accept the Finance Report. Wendy 2nd the motion, AIFC.
- b. Angela reported on bookings & activities, job duties & facility maintenance as well as custodial. Reviewed quotes for the kitchen counters and sound panels. Motion was made by Wendy to approve Barry Maltus to paint the ceiling in the meeting room up to a cost of \$200 plus materials. Motion 2nd by Steven, AIFC.
- c. Mark reported on ice rink and its use. The snow blower needs repairs. Mark has been maintaining, but he feels it needs replacing. He will research replacement cost and bring info to next meeting.
- d. Director Bruce's presentation will be at the end of the regular meeting.

Old Business:

- a. Policy development was discussed above and 2 items are referred to the committee for review and development.
- b. Barb Bachmeier reported on the Block Watch Forum that was held at the hall. Tracy made the motion that the BLRC support future such forums held at the hall by the BLCA. Wendy 2nd the motion, AIFC.

New Business:

- a. Special fee Arrangement Policy was discussed above with 15% of revenue paid to BLRC for 3rd party sponsoring agreement.
- b. Motion made by Tracy that the BLRC accept ownership of the projector as donated by the BLCA and that the BLRC will endeavor to create policy and procedures for the BLCA to use the projector at no cost. The Policy & Procedure Committee will develop a policy for this. The authorities of the BLCA agree to this. Steven 2nd the motion, AIFC.
- c. Budget increase was deferred to Director Bruce.
- d. 2018 capital projects will be dependent on the 2nd NDIT grant. The projects are the bleachers at the riding arena and ball diamond and the ice hut/changerooms; all getting a face lift.

Steven made the motion to adjourn the meeting at 8:30 PM, Tracy 2nd the motion. AIFC

Next Meeting: February 21, 2018 – 7PM