

## MINUTES

April 19, 2017 @ 7:00 PM

Bouchie Lake Hall

**Present:** Ron Terlesky, Tracy Parker, Wendy Donald, Steven Loos, Jerry Bruce, Angela Mezzatesta, Mark Parsey

**Guests:** Jennifer Lineger-Johnston

**Members of the gallery:** Michel Robert, Barb Bachmier, Ken Falloon

1. Call to order 7:01 pm
2. Motion made by Wendy to adopt the agenda, seconded by Tracy, AIF, MC
3. Motion by Wendy to adopt the previous meeting minutes with correction to item 7c. – Angela followed proper procedure as she has authority to spend up to \$500 for operational expenses. Tracy seconded, AIF, MC
4. Guests
  - a. Jennifer reported that the Garden Grows Committee has raised \$5160 to date and will be promoting the project at Seedy Saturday on April 22 at CNC. There will be another fundraising yard sale April 29<sup>th</sup> for the project.
  - b. A recommendation was made to keep the pantry unlocked as the kitchen is rented and used by the public. The BLRC request the projector housed in the Pantry by BLCA be moved to a locked cupboard in the basement. ACTION: Angela to move, store the projector and inform BLCA Chair where it's being temporarily stored. Angela to recommend they purchase a lock for their cupboard. A further recommendation is a joint committee be created with members of the BLCA, Wendy and Angela, to establish specifics for storage of items on site.
5. Correspondence:
  - a. Email from Stacy Monnich was received. Tabled to next meeting.
  - b. Email from Heloise regarding 3<sup>rd</sup> party user agreement was received. The BLCA is to continue to pay insurance until an agreement is ratified.
6. Reports
  - a. Motion made by Wendy to accept the Finance Report, seconded by Steven. AIF, MC.
  - a. Facility Manager Report read by Angela.
    - i. Recommendation to replace garbage shed. Jerry recommended that it be sent to be included in the capital project budget for next year.

- ii. Concern brought forth regarding off-road vehicles on the grounds. Motion by Wendy to purchase 4 diabond signs to be placed on site that read, " No ATVs & MCs," funds to come out of operating budget, and also 6 signs for Yard Sale and Artisan & Flea Market with funds coming out of Garden Grows funds. Seconded by Steven Loos AIF, MC.
  - iii. Recommendation that sound system upgrade also be included in next year's capital budget.
  - iv. Electrical upgrades, requested quote / recommendation to be bought forth at next meeting.
- b. Maintenance Report - Verbal report by Mark.
  - i. New windows have been ordered, kitchen counter in progress.
  - ii. Kyle Russell, City of Quesnel is looking into the roof access issue.
- c. Area B Director's Report – Jerry reported on public meeting & concerns from residents.
  - i. Reviewed proposal of introducing a tax function to pay for further development of Bouchie/Milburn Park.
- d. Reviewed email from Kevin Erikson, CRD regarding selling unused CRD assets on site at the Bouchie Lake facility/grounds.
- e. P & P Committee Update – Verbal update by Steven. Motion by Steven to approve the Rental Policy. Seconded by Tracy, AIF, MC.
  - i. Our Garden Grows Update – Jennifer provided update earlier
- f. Our Garden Grows Update – Jennifer provided update earlier.
  - i. Jennifer will be offering cooking classes as a fundraiser for the Garden Project as well as running the concession for the Artisan & Flea Market.
  - ii. Recommendation to have a photo of the Commissioners & Committee taken with fundraising thermometer sign.
  - iii. Artisan & Flea Market – Motion by Tracy that funds received from table rentals for 2017 markets go toward the Garden Project. Seconded by Wendy, AIF, MC.

## 7. Old Business

- a. Angela reported on the Claymine Road and MOTI responsibility. It is an unconstructed road from the last house on the road to and past where the trails are located.
- b. Jerry previously reported on the sale of unused/old CRD items on site at our facility. As per Kevin Erikson, there does not seem to be any issues with this.
- c. Hometown Hero – Angela to draft a letter for Ron Terlesky to sign and forward to Director Bruce to nominate Wayne Andres as Hometown Hero.

d. WCB for contractors – Jerry reported that contractors are covered by CRD.

8. New Business

- a. Staff Contracts – to be discussed in camera (commission members only)
- b. A cash box will be purchased and a \$50 float will be provided for BLRC events/functions.
- c. Ken elaborated on proposal to introduce tax function and use these dollars to improve the Bouchie/Milburn Park
- d. Motion by Wendy that the BLRC support the Garden Grows Project by donating the remaining funds of \$4,275, from reserve the Rec Commissions set aside but didn't use to rebuild the front entrance. Seconded Steven, AIF, MC. As the construction of the front entrance destroyed the existing garden, it was felt this was a reasonable use of the remaining funds to assist in rebuilding the garden.

9. **Next meeting date: May 24th – 7pm**

10. Adjourn: 8:55 pm

11. Discussion period with the gallery.

**Dates to remember:** April 29<sup>th</sup> – Yard Sale, May 14<sup>th</sup> – Mother's Day Market