

## Bouchie Lake Rec Commission

### Meeting Minutes

July 21, 2015 @ 7:00 PM

Present: Jerry Bruce, Ron Terlesky, Wendy Donald, Angela Mezzatesta (Booking Agent)

Chair: Jerry – meeting called to order 7:02pm.

1) Previous minutes approved - motion to adopt made by Ron Terlesky. 2<sup>nd</sup> by Wendy Donald. AIF, carried.

2) Adoption of Agenda - motion to adopt by Wendy Donald, 2<sup>nd</sup> by Ron Terlesky. AIF, carried.

#### Old Business

1. Director Update – Jerry reported the doors are open and there is good engagement with various levels of Government he's connected with. Goal is to review/discuss financial numbers & structure. Structure needs to be analyzed. No resistance to re-look at how it's set up and determine if in best interest to run as is. Consultant may be hired to facilitate community meetings. After involved partners have come to an agreement. Update provided at NCJPC that the Hall Front Entry project is moving forward, targeted to start Sept 8/15. BLRC staff is collaborating & getting support from CRD & City, it's a model that is working well.

2. Financial Report – Wendy, see attached. Motion to adopt by Wendy Donald, 2<sup>nd</sup> by Ron – AIF, carried.

3. Facility Agent report / recommendations – NDI agreement in draft, awaiting contract completion – Mass Construction. Darron (CRD Manager Community Services) working toward completion. No quotes rec'd re: Booster – tabled. Computer stations – usage will be free of charge, usage policy to be created for review. Charge for printing per sheet or by donation (honour system).

4. Claymine Trails – cost to repair explored, \$1700 plus tax was quote from Lynn's Contracting. Making an insurance claim not feasible, deductible \$10,000.00. Under Bylaw 5172, Commission is tasked with overseeing/manage the trails. Motion by Ron to hire Lynn's Contracting to complete required repairs – replace bridge, put in culvert, fall danger trees and brush trails 2<sup>nd</sup> by Wendy – AIF, carried

5. Riding Arena – Watering arena, temp over 30C. Action: gather info re: WCB guidelines for workers Exposed to Heat/Sun for review. Discussion re: frequency of watering – required up to 2 times per week (weather dependant) over 10 week season. Affiliate fee collected to offset costs, to be reviewed in 2016 to see what portion of Maintenance Contractors time it covers.

6. Office Olympics – motion by Wendy for registration fee to be paid for Booking Agent to attend event. 2<sup>nd</sup> by Ron – AIF carried

7. Front Entry update – Contract ready to be signed with Mass Construction, agreement with NDI being finalized & funding in place. Housekeeping re: alarm system access & entry to be determined. Signage directing users to be determined. Motion by Wendy to approve cost for additional signage to direct uses how to enter building 2d by Ron – AIF, carried.

8. Resignation letter – Aimee Murray; letter accepted. Thank you letter to be sent out acknowledging her contribution to community & Commission. Aimee's name to be removed as a signatory from Bouchie Lake Rec Commission account – 600 XXXXX-100 at the Quesnel & District Credit Union. Motion Wendy, 2<sup>nd</sup> Ron – AIF, carried

9. Other – Update Bouchie Lake Community Association – Executive: Lora Lebeck -VP, Tracy Parker - Secretary, Wendy Donald – Treasurer, Heloise Dixon-Warren – Director at Large. President

position empty, no meeting scheduled over summer. Group working to become more cohesive however struggle with how to operate, planning meeting set to occur in fall, no date set. Having a functioning Association who can offer the community recreation/educational/social activities is desirable. Continuing in a relationship with the current BLCA will end unless they demonstrates they are ready to provide this. As of this date no requests have been received by Jerry (Area B Director) or at the hall for programming other than Yoga. Entering into an agreement with an Individual or other group will be considered if approached.

.Next meeting: August 25/15 @ 7:00pm

---

Secretary/Chair

---

Date