



AGENDA

DATE: July 28, 2014; LOCATION: Bouchie Lake Hall, 7:00pm

Commissioners:

Angela Mezzatesta (Chair), Lisa Collins (on leave), Brenda Lebeck, Wendy Donald, Aimee Murray
Area B Director -Heloise Dixon-Warren

In Attendance: Angela, Wendy, Brenda, Aimee, Heloise

Regrets: Lisa Collins

Guests: Diane Rogers (Recreation Manager – Quesnel & District Leisure Services)

Chair: Angela Mezzatesta

Scribe: Heloise

1. **Call to Order** - called to order at 6:44 pm
2. Adoption of Agenda – motioned by Aimee; seconded by Brenda; AIF
3. Adoption of Previous Minutes - table
4. **Acceptance of Financial Report:** in bank: **\$36,073.46**; CRD reimbursement to June 30th: **\$29,968.81**; after Engineering Report paid: ~ **\$60,000.00** in the bank; 3 rentals scheduled in August;
5. **Update on Facility Agent Position:** all items needed by previous booking agent have been returned to BLRC;
Next Steps:
 - (i) *idea of amalgamating a position with BL and Parkland;*
 - (ii) *Volunteer could undertake this position; there is a person in the community who has expressed an interest in volunteering to learn the position; someone could oversee the position; Wendy will contact this person;*
 - (iii) *Angela will contact Sandra Erickson (QYSA Mgr.)*
 - (iv) *If nothing proceeds from (ii) and (iii) the position will be posted;*
6. **Infrastructure Project :**
 - (i) **Replacement of front steps / lobby:** (Engineers Drawing, Roof Inspection, and Quote completed); Costs to date: Roofing Report: \$400.00; Engineers Report: \$3036.13; Quote: ~\$600.00; Facility Audit (\$4000 allocated in the 2014 budget);
Recommendation: need to tell the story of the facility (community meeting place, removal of oil tank; sub-regional in nature; want the facility to be accessible; what has been done / what needs to be done); present a 5-year capitol plan; the BLRC already made an investment (\$4000); suggest the BLRC submit a report to NCJPC in September

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*outlining the story of the facility and submit a request to NCJPC for \$100,000; \$1.9 million in reserve; **Wendy motions that the BLRC allocate \$30,000 to be included in the NDI Grant application; seconded by Angela; AIF***

*(ii) **NDI Grant Application** (deadline: August 8th); BLRC contribution; steps to accessing monies - Resolution to go to NCJPC / CRD; other grant funds; etc.; Gary Stuart and Diane Rogers will assist with managing the project;*

- 7. Strategic Planning Session / 5 year Plan:** recommended that a Planning Session to be held prior to this fall; **Facility Audit:** electricity, plumbing, heating and ventilation; pump house; storage for equestrian users; Inventory; on-site caretaker; etc.;
- 8. Claymine Trails Update:** trail completion began earlier in the summer; extension of last year's project; ~ 500 metres; Heloise was contacted from a local resident re: concerns to do with heronry as young birds had not flown; activities will continue after herons have fledged; Annual budget needs to be allocated to address snag / danger trees and assessment of trees;
- 9. Equestrian Fun Day:** Quesnel Quadrille Rider (group of the QDRC / Quesnel & district Riding club); hoping to host a "Fun Day" October 5th; BLRC could host a HomeBased Business Market / Harvest Fair;
- 10. Bill Staats Update**— Bill died last night; suggest something is donated in lieu of flowers; place a plaque in the garden / on a bench in front of the garden; relocate the cairn to the garden; research options for plaques: brass plaque, glass etches, engraving, etc. **Aimee will research options; Angela will pick up a card**
- 11. Laptop Computers:** donated by West Fraser Mills;

Next Meeting: September 8th @ 7pm

Adjournment: 9:53 pm

"Remember that the happiest people are not those getting more, but those giving more."

— [H. Jackson Brown Jr.](#)

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