

# **Bouchie Lake Recreation Commission**

## **BLRC Meeting Minutes**

**October 20, 2021**

**Bouchie Lake Hall**

**Attendance:** Barbara Bachmeier, Stephanie Hanes, Dixie Carlson, Lars Carlson, Wendy Donald, Amanda Mero, Lauren Dillabough, Elaine Ross

**Regrets:** Sarah Barber, Stephen Loos , Mark Parsey

**Minutes:** Elaine Ross

**Guests:** Cam Hadfield

1. **Call to Order:** 6:10

2. **Adoption of Agenda:**

Addition to Agenda: - under new business g. coffee, h. new tables and i covid policies  
-under correspondence iv. Pickle ball and v. operating and capital budget

*Dixie motioned to accept the Agenda as amended: Lauren seconded; AIF; Motion carried*

3. **Adoption of Previous Meeting Minutes:**

Stephanie noted a correction to the previous minutes under old business, regarding sound proofing or main hall, minutes stated the discussion has been tabled over the winter, should read tabled until next meeting

*Dixie moved to accept the Minutes of September 7, 2021 meeting as amended; seconded by Lauren ; AIF, Motion carried*

4. **Guest Presentations:** No presentations

5. **Correspondence**

- i) Gmail-Play Clean Go Partners
- ii) Gmail-FW-Claymine fuel treatments end of September

- iii) Gmail-Bouchie Lake Rink
- iv) Pickle Ball
- v) Operating and Capital Budget

***Dixie motioned to accept the Correspondence as presented; seconded by Amanda; AIF, motion carried***

**Directors Report**-presented by Barb Bachmeier.

Barb mentioned a new budget being planned, there will be a finance meeting, joint planning committee where our issues will be discussed. There is to be a new Telus tower in 10 Mile Lake.

***Lars motioned to accept the Directors Report as presented; seconded by Lauren; AIF: Motion carried.***

**Chair Report**-Presented by Stephanie Hanes-

we need a secretary and treasurer and can add up to three more commissioners. Sarah Barber has submitted her letter requesting six months Leave of Absence.

***Lars motioned to accept the Chair Report as presented; Lauren seconded; AIF; Motion carried***

**Financial Report**-Prepared and by Wendy Donald and presented by Stephanie

***Dixie moved to accept the Financial Report as presented; Lauren seconded; AIF, motion carried***

**Facility Manager Report**- prepared and presented by Wendy Donald.  
Report attached.

***Stephanie motioned to accept the Facility Manager R eport as presented. Lars seconded;AIF;motion carried.***

**Maintenance Report**-prepared by Mark Parsey.  
Report attached.

***Dixie motioned to accept the Maintenance Report as presented; Amanda seconded;AIF; Motion carried.***

**Custodial Report**- No report.  
Norm's wife is coming in to clean every weekend.

**Policy and Procedures Committee**-No report.  
Steven absent.

**Budget Committee**-2022 Operating Budget prepared by Wendy Donald and presented by Stephanie Hanes.  
Report Attached.

*Dixie motioned to accept the report as presented, Lauren Seconded; AIF; motion carried.*

**Claymine Report**-presented by Stephanie  
Darren Campbell to be reminded of neighbour consultation. Work should start the end of October.

*Lars motioned to accept the Claymine Report as presented; Lauren seconded; AIF; Motion carried*

**Multi-Use Trails Report**-presented by Amanda.  
Plans to clear trails of obstacles, Signs are needed indicating use for trails. Amanda will check with Quesnel Sign Stop on signage

*Stephanie motioned to accept the Multi-Use Trails Report as presented; Lauren seconded; AIF; Motion carried.*

**Rink Upgrade**-presented by Stephanie  
Stephanie reported the concrete pouring will have to wait until spring as there are no contractors available. Line painting will also wait. The NDIT grant has been extended until June 2022. \$34,000.00 has been spent leaving \$30,000.00 to complete the project.

*Dixie motioned to accept the Rink Upgrade Report as presented; Amanda seconded; AIF; Motion carried.*

### **Old Business**

#### **Equestrian Arena & Arena Questionnaire**-Stephanie

-the questionnaire has been reviewed and some suggestions gleaned from the comments were a playground structure (for our next capital budget) top fence protection, signage along the road for horse events, stall rentals, stall spring cleanup, make barn more attractive for rentals, explore more parking for horse trailers and vehicles, water troughs for horses.

#### **Web Page Improvement**-Wendy

-Wendy to review rental agreement before going live, then cancel previous agreement.

**Accoustic Improvements in Main Hall**-Stephanie. -tabled until next meeting

**Brush Pile Chipping**-Wendy

-chipping has been completed at a cost of \$765.00 plus GST.

**Hitching Posts**-

Mark has removed middle posts and added tie rings to the remaining two posts. Two more rings would be useful for the warm up area.

*Stephanie motioned we purchase two more rings necessary for the warm up area, and have Mark install two posts in a suitable location; Lauren seconded; AIF; Motion carried.*

**Water System Assessment and Pump**-Wendy

-a new pump and guage have been ordered as of September 28, 2021.  
Installation is to be arranged with Jessee.

**Equestrian Arena-Staging Area and Gate** -Amanda

new gate \$198.00, 2 gate posts @ \$43.00 each. Still awaiting a quote on sand.

**Warm Up Arena usage and warning signs**- Stephanie and Amanda

-discussion tabled until next meetin

**Halloween** – Wendy

Halloween will be fireworks only due to Co-Vid restrictions in place.

**Donations** – Wendy

Sarah Barber donated \$200.00 towards a sprinkler system. The donation was returned to Sarah.

**New Business**

**Rink Official Opening** – Wendy

BLRC will host an opening event for the rink when the ice is in. There will be barbeque and hot chocolate. CoVid policies will be followed.

**Ladder from Upstairs Roof to Entrancy Way Roof**- Mark

Wendy reported Mark needs a permanent ladder to access the roof area of the community hall as his current means of access is a safety concern.

*Stephanie motioned that Wendy get an estimate on ladder and installation cost. Dixie seconded;AIF;Motion carried.*

**Tablecloths and Wedding Decorations**-Wendy

tabled until the next meeting. Wendy has asked for a quote.

**Cooler in Storage Room Repair or Replace ?** – Wendy

Crick Appliances attended and assessed and cleaned the condenser. Cooler may need a repair and possibly freone. The cost could be up to \$1500.00.

The other option would be to replace the cooler with a fridge. It was decided to keep the cooler is working, if not remove the cooler. We have new appliances in the 2023 budget.

**Signing Authority Bank** – Stephanie

Lauren will be added as signing authority

*Amanda nominates Lauren to be treasurer. Lauren accepts the position of treasurer.*

*Stephanie motions our new treasurer Lauren Dill has signing authority. Amanda seconds;AIF; Motion carried.*

**Replace tracks on existing sign- Mark**

the plastic tracking on the sign board will be replaced.

**Coffee- Barb**

there will be a Wednesday morning coffee drop in for a group of men.

They will use the Meeting Room, there will be a drop in fee of \$2.00 per person. Time will be 7:00 am.

**New Tables** – Wendy

6 new tables have been requested for the upstairs meeting room. Wendy will get a quote and we will further discuss at the December 1, 2021 meeting.

**CoVid Polices**

Wendy will contact Lynnette Windsor, Health Officer for Northern Health to clarify if our BLRC meetings in the hall are considered essential. She will also update our policies and post them in the hall.

Next BLRC Meeting to be held December 1, 2021 at 6:00 at the Bouchie Lake Hall.

**Motion to Adjourn:**

**Stephanie motioned to adjourn the meeting at 9:01; Seconded by Lauren; AIF; Motion Carried**

