



Bouchie Lake Recreation Commission

BLRC Meeting Minutes

December 1, 2021

Bouchie Lake Hall

Attendance: Stephanie Hanes, Lars Carlson, Dixie Carlson, Elaine Scott, Barbara Bachmeier – Area B Director, Wendy Donald

Regrets: Amanda Mero, Mark Parsey, Steven Loos, Lauren Dillabough

Minutes: Elaine Ross

Guests: Cam Hadfield

1. **Call to Order:** 6:07 pm

2. **Adoption of Agenda:**

- add to agenda – Electronic Sign

Lars moved to accept the agenda as amended; Seconded by Elaine; AIF, Motion Carried.

3. **Adoption of Previous Meeting Minutes:**

Amendments:

- **Rink Upgrade** – Stephanie reported the concrete pouring will have to wait until spring as there are no contractors available. Should be will have to wait until spring due to colder weather.
- **Equestrian arena staging Area and Gate** - Still waiting a quote on sand should be: As it was decided to wait until 2026 Capital Budget for new fencing to be installed.
- **Signing Authority Bank** – should be:
 - Motion 1: Amanda motions Lauren to be treasurer. Lauren accepts the position of treasurer. Acclaimed.
 - Motion 2: Correct name from Lauren Dill to Lauren Dillabough.
- **Coffee:** Add: this will be treated as a rental by the facility manager

Dixie moved to accept the October 20, 2021 BLRC Meeting Minutes as amended; Seconded by Elaine; AIF, Motion Carried.



Bouchie Lake Recreation Commission

4. **Guest Presentations:** No public presentations (COVID-19 restrictions)

5. **Correspondence:**

i). **Gmail – Claymine fuel treatments end of September**

ii). **Gmail – Roof Ladder**

iii). **Gmail – Floor Scrubber**

Lars moved to receive correspondence as circulated, Seconded by Stephanie; AIF, Motion carried.

6. **Reports:**

a. **Director Report** – Presented by Director Barb Bachmeier

- Parkland getting Fibre Optik at no cost to install to homes.
- Land and stability – MOTI drilling is still in the study mode. Then it will go to engineering and then a final plan for slide issues on Hwy 97 and Knickerbocker.

Stephanie moved to receive Director's report , Seconded by Lars; AIF, Motion carried.

b. **Chair Report** – Presented by Stephanie Hanes– no report

c. **Financial Report** – Prepared & presented by Wendy Donald; Report attached.

Dixie moved to accept the Financial Report as presented; Seconded by Elaine; AIF, Motion Carried.

d. **Facility Manager Report** – Prepared and presented by Wendy Donald. Report attached.

Dixie moved to accept the Facility Manager report as presented; Seconded by Elaine; AIF, Motion Carried.

e. **Maintenance Report** – Prepared by Mark Parsey. Report attached.

Lars moved to accept the Maintenance Report as submitted; Seconded by Elaine; AIF, Motion Carried.

f. **Custodial Report** – Wendy

- Norm's wife, Candice, comes in to clean every week.



Bouchie Lake Recreation Commission

- g. **Policy and Procedures Committee** – *Steven Loos* – No report
- h. **Budget Committee** – *No report*
- i. **Claymine Trails Report** – *Stephanie Hanes*
 - Good progress so far. Thinning out. Two machines in use. Marketable timber being cut to length. Some slash burning. No piles of firewood visible.

Dixie moved to accept the Claymine Trails Report as submitted; Seconded by Elaine; AIF, Motion Carried.

- j. **Multi-Use Trails Report** – *Amanda Mero* – no report
- k. **Rink Upgrade Project** – *Stephanie Hanes* – no report

7. Old Business:

- a. **Web Page Improvement** – *Wendy Donald* – Wendy will be meeting with programmer Erica Lahoda - to see if rental agreement is ready on Friday December 3rd if she's available. If rental agreement is approved, Wendy will cancel the former website developer.
- b. **Accoustic improvement in main hall** – *Stephanie* – tabled to next meeting
- c. **Hitching Posts at warm-up arena** - *Amanda* – presented by Stephanie
 - The posts already exist. No tie rings available at Coop. Amanda will install them when they are available.
- d. **Water system assessment & pump** - *Wendy*
 - Not getting enough pressure with the new pump. Jesse from Rhino Mechanical suggests that a new float valve be installed the cistern. He will come back.



Bouchie Lake Recreation Commission

- e. **Warm up arena – usage / warning signs** – Stephanie & Amanda
Stephanie investigated arena etiquette. She and Amanda need to discuss further.
- f. **Audio equipment storage - waiting for quotes** – Wendy
- Mark and Stephanie took measurements and did a sketch. Wendy to request quotes
- g. **Rink official opening** – Wendy
- tentative date January 15, 2022
- Wendy to prepare letter inviting
- CRD – Darron Campbell,
 - CRD Northern Directors
 - City of Quesnel council & Richard Gauthier
 - Kyle Russell
 - Northern Development Initiative Trust
 - Cariboo Observer
 - Radio stations
- Family Fun Group to be invited to set-up a bottle drive in the parking lot
- Bouchie Lake Helping Hands Food Program for Seniors to be invited to prepare hot dogs and hot chocolate. Any donations to go directly to the Bouchie Lake Helping Hands Food Program for Seniors.
- Elaine moved that the BLRC covers the cost of the hot dogs and hot chocolate up to \$500; Seconded by Lars; AIF, Motion Carried.***
- h. **Ladder from upstairs room to entrance way roof** – Quote received
- Dixie moved to proceed with the ladder based on the quote received from Babcon. Seconded by Stephanie; AIF, Motion carried***
- Wendy to advise the contractor to proceed.
- i. **Tablecloths** – Wendy – all sold
- j. **Cooler in storage room**– Wendy – tabled to next meeting



Bouchie Lake Recreation Commission

k. Signing authority on bank accounts – Stephanie

- Once the amended minutes are available Stephanie will take them to the Credit Union.

l. Replace tracks on existing sign – Wendy

- Mark has replaced the tracks on the sign in front of the hall

m. Wednesday Coffee group – Wendy - won't be using the hall. They went to the firehall instead

n. New tables for upstairs – quote attached

Stephanie moved that the BLRC authorize Wendy to purchase six new tables based on the quote received from Special Events Sales. Seconded by Lars; AIF, Motion Carried.

o. Covid Policies – updated and passed out at time of rental. Will be reviewed when necessary.

p. Electronic Sign – quote received from Sign Stop – Dixie – tabled to next meeting

8. New Business:

a. Alarm sensor to be added to back door from storage room – quote for installation requested from Telus Security Wendy to find out what needs to be replaced before installation. Talk to Mark about installing a crash bar and possibly we may need a new door.

b. Chair election –

- Chair and Vice-chair elections should take place in alternating November per policy.
- Barbara Bachmeier opened the floor for nominations for chair position. Elaine Ross nominated Stephanie Hanes for chair person. Barbara Bachmeier asked if there were any other nominations for chair person (X 2). Barbara Bachmeier asked if Stephanie Hanes would accept the nomination. Stephanie Hanes accepted the nomination. Stephanie Hanes elected by acclamation.



Bouchie Lake Recreation Commission

Upcoming Events – Barb requested that at the October 2022 meeting notice be given to announce the election in November of chair or vice chair.

Next BLRC Meeting: Wednesday, January 19, 2022 @ 6:00 pm

Motion to Adjourn: Lars motioned to adjourn the meeting at 7:45 pm; Seconded by Elaine; AIF; Motion Carried.

Stephanie Hanes, BLRC Chair