



## **Bouchie Lake Recreation Commission**

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**Meeting AGENDA  
March 2, 2022@ 6:00PM  
Bouchie Lake Hall**

**1. Attendance/Call to Order**

**2. Adoption of Agenda:**

**3. Adoption of Previous Meeting Minutes:**

**4. Guests Presentations:**

**5. Correspondence**

- i). Gmail - Claymine Trails Firewood
- ii). Gmail - Claymine Trails
- iii). Gmail - Family Day event
- iv). Gmail - Family Day RENTAL\_ Rise Up Quesnel (Family Day)
- v). Gmail - Fwd\_ FW\_ Recreation Commission COS
- vi). Gmail - Re\_ Show - 18th 19th june
- vii). Gmail - Rental of grounds

**6. Reports**

- a. Director Report
- b. Chair Report –
- c. Financial Report – *Lauren Dillabough*
- d. Facility Manager Report – *Wendy Donald*
- e. Maintenance Report – *Mark Parsey*
- f. Custodial Report – *Norm's wife comes in to clean at least once per week*
- g. Policy and Procedures Committee –
- h. Budget Committee
- i. Claymine Trails Report –
- j. Multi-use Trails Committee –

- k. Rink upgrade project –

## 7. Old Business

- a. QDRC thank you letter - attached
- c. Credit card - *Lauren*
- d. Roof ladder – installed Feb 17, 2022
- e. Bouchie Lake Hall roof – meeting room roof done Feb 16-17, 2022
- f. Bouchie Lake website - *Wendy*
- g. Accoustic improvement in main hall – *Wendy*
- h. Audio equipment storage - *Wendy*
- i. Rink official opening – *Barb & Wendy (total cost was \$109.20)*
- j. Ladder from upstairs room to entrance way roof – *Wendy (installed Feb 17, 2022)*
- k. Signing authority on bank account – *Elaine was added Feb 22, 2022*
- l. Electronic Sign – *Dixie*
- m. Alarm sensor to be added to back door from storage room – Wireless panel and sensors installed
- n. Zoom or alternative – *Lauren*
- o. Purchase new tables – *Wendy (waiting for credit card ?)*
- p. Radon Tests – *received but not set up*

## 8. New Business

- a. Use of warmup arena – *emails received from QDRC & Gymkhana*
- b. Use of baseball diamond – *emails received from QDRC & Gymkhana*
- c. Fire Department Access – need letter to Mark
- d. Fence replacement

**Next BLRC Meeting: April 13, 2022 @ 6:00pm**

### **Motion to Adjourn:**

#### **Tabled Business**

- April/May 2022      Sound System extended warrenty due June 12<sup>th</sup>
- March 2022         Arena Roof feasibility study
- March 2022         Concession usage & ventilation

- March 2022 Food Skills
- March 2022 Man door in baseball dug out.
- 2026 Equestrian arena – staging area and back gate to be replaced in conjunction with fencing replacement in capital budget

### **Suggested Projects**

- Sprinkler system at main arena if required after Whoa Dust test

### **Future meeting dates:**

- May 25, 2022
- July 6, 2022
- August 17, 2022
- September 28, 2022
- November 9, 2022
- December 21, 2022