



Bouchie Lake Recreation Commission

Meeting AGENDA

**April 13, 2022 @ 7:00PM
Bouchie Lake Hall**

- 1. Attendance/Call to Order**
- 2. Adoption of Agenda:**
- 3. Adoption of Previous Meeting Minutes: Radify the minutes apporoved via email.**
- 4. Guests Presentations:**
- 5. Correspondence**
 - i). Gmail - Bouchie Lake Website
 - ii). Gmail - Email received from Sarah
 - iii). Gmail - Claymine Trails
 - iv). Gmail - Claymine Trails response from Ian
 - v). Gmail - Bouchie Lake rink
 - vi). Gmail - Bouchie Lake rink response from Kyle
 - vii). Gmail - FW_ Sign Quote
 - viii) Williams Signs quote
 - ix) Gmail - Fwd_ Strategic Priorities Fund Intake; Annual Expenditure Reporting now available; Employment Opportunities; FireSmart Conference
- 6. Reports**
 - a. Director Report -
 - b. Chair Report –
 - c. Financial Report – *Lauren Dillabough*
 - d. Facility Manager Report – *Wendy Donald*
 - e. Maintenance Report – *Mark Parsey*
 - f. Custodial Report – *Candice Jeff comes in to clean at least once per week*

- g. Policy and Procedures Committee – *draft policies*
- h. Budget Committee -
- i. Claymine Trails Report – *Barb*
- j. Multi-use Trails Committee – *tabled to September 2022*
- k. Rink upgrade project – *Wendy*

7. Old Business

- a. Rental of Grounds – *letters attached*
- b. Wireless Security System – *Quote attached*
- c. Credit Card - *Lauren*
- d. Website - *Wendy*
- e. Electronic sign – *Quote attached*
- f. Radon Test - *Wendy*
- g. Equestrian Concession electrical - *Wendy*
- h. Man door in baseball dug-out - *Mark*
- i. Fire Department Access
- j. Fence replacement - *Wendy*
- k. Alarm contacts – *Contacts form faxed to Telus*
- i. Sound System extended warrenty due June 12th
- j. Arena Roof feasibility study
- k. Concession usage & ventilation
- l. Food Skills

8. New Business

- a. Picnic tables
- b. Internet – Data capacity - *Lauren*
- c. Telephone line in kitchen - *Wendy*
- d. Gravel on main road and in Pioneer Park – *Wendy*
- e. Use of sign board

Next BLRC Meeting: May 25, 2022 @ 6:00pm

Motion to Adjourn:

Tabled Business

- May 2022 Zoom
- May 2022 New tables
- May 2022 Audio equipment storage
- May 2022 Sprinklers in baseball diamond
- September 2022 Multi-Use Trails
- 2026 Equestrian arena – staging area and back gate to be replaced in conjunction with fencing replacement in capital budget

Suggested Projects

- Sprinkler system at main arena if required after Whoa Dust test

Future meeting dates:

- July 6, 2022
- August 17, 2022
- September 28, 2022
- November 9, 2022
- December 21, 2022

Upcoming events:

April 2022 ◦

- 8 th & 10th – Cooking classes ◦
- 14th – Helping Hands Food Program ◦
- 17th – Easter Egg Hunt ◦
- 22nd – BC Emergency Health training ◦
- 29th 30th & May 1st – Scouts camping on the grounds ◦
- 30th - Bouchie-Milburn Neighbourhood plan – public engagement

October 15, 2022 Local Government elecΘons