



GENERAL POLICIES AND FEES – MAIN HALL

POLICY # 2017-003.9

Adopted- June 5, 2024

RENTAL FEE SCHEDULE FOR HALL

Charging fees is standard practice for Halls/Grounds when individuals, private groups or non-profit groups wish to reserve and exclusively utilize public facilities (examples include but are not limited to: hall, kitchen, meeting room)

Notes:

All rentals require liability insurance – this can be purchased through the Facility Manager or a private policy. A copy of the liability insurance must be provided to the Bouchie Lake Recreation Commission (BLRC). The BLRC must be named as an “additional insured:.

RATES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

RATES – MAIN HALL & KITCHEN

Rental fees for use of the Bouchie Lake Hall by a third party shall include:

- the use of the space & immediate grounds (garden, patio, children's playground)
- the cost to sanitize the Hall as required to meet public health standards
- the use of equipment not under lock & key, located within the Hall itself

Package Title	Rent / Non-Recreation Pass Holders and Commercial	Recreation Pass Holder
Hourly	\$33.25	\$25.00
24 Hours	\$304.00	\$228.00
36 Hours – includes putting away tables and chairs and cleaning by the Bouchie Lake Hall cleaning staff. Hall must be vacated by 3am.	\$560.00	\$420.00

Multi-Bookings for 6 or more sessions qualify for a 25% discount



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RATES – MEETING ROOM (UPSTAIRS)

Package Title	Rent / Non-Recreation Pass Holders and Commercial	Recreation Pass Holder
Hourly	\$15.00	\$11.25
24 Hours	\$88.00	\$66.00
36 Hours – includes putting away tables and chairs and cleaning by the Bouchie Lake Hall cleaning staff. Meeting room must be vacated by 3am.	\$147.00	\$110.25

RATES – KITCHEN ONLY, hall use excluded

Package Title	Rent / Non-Recreation Pass Holders and Commercial	Recreation Pass Holder/Non Profit
Hourly	\$20.00	\$15.00
24 Hours	\$150.00	\$112.50
36 Hours – includes cleaning by the Bouchie Lake Hall cleaning staff. Kitchen must be vacated by 3am.	\$265.00	\$198.75



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ADDITIONAL FEES

Fee Description	Facility	Fee
Custodial Fees - cleaning		\$30.00 per hour
Event set up & take down	Hall/Upstairs	\$30.00 per hour
<i>Re: Sound Music Tariff*: Main Hall</i>	Main Hall	\$13.30 without dancing \$26.63 with dancing
<i>Re: Sound Music Tariff*: Upstairs</i>	Meeting Room	\$9.25 without dancing \$18.51 with dancing
Damage Deposit (fully refundable as per Rental Policy) <i>NOTE: Risk level shall be determined by the Facility Manager, guided by the CRD insurance tables.</i>	Main Hall <i>High Risk / Alcohol</i> <i>Medium Risk</i> Meeting Room <i>Low Risk</i> Facility Manager Present	\$250.00 \$100.00 \$ 50.00 Waived for a low risk event

** This tariff (No. 5B) applies to weddings, receptions, conventions, video game events, assemblies and fashion shows. Fees shown may change depending on attendance level of the booked event. Fees may also vary for other kinds of events or rentals. Please enquire with Facility Manager for specific rates.*

NOTE: This policy replaces Policy # 2017-003.8