



## **Bouchie Lake Recreation Commission**

### **MEETING MINUTES**

Date: December 17, 2012

**Commissioner's In attendance:**

Bruce Johnston, Brenda Lebeck, Lisa Collins, Heloise Dixon-Warren (Area B Director), Maria Dawson , Angela Mezzatesta, Liz Montgomery

**Absent:** Phil Demers, Jennifer Linegar-Johnston

***Note:*** *A quorum of the BLRC is 50% of the current membership or 4, whichever is greatest. As of today's date, the BLRC has a membership of 10.*

**Chair:** Brenda

**Scribe:** Heloise

Meeting called to order at 7:08 pm

**Director's Report**

Heloise discussed how the request for a manager for BLRC was presented in the 2013 Business Plan for the NCRP (North Cariboo Recreation & Parks) to NCJPC (North Cariboo Joint Planning Commission) vs. the recommendation of the NC Recreation and Parks Commission. Heloise will follow up.

**Correspondence:** n/a;

**Financial Year End Submittal:**

**Financial Report:** as presented by Bruce

Operational Balance as of December 12, 2012: \$25,191.93

Capital Balance as of December 12, 2012: \$9,726.50

**Total: \$34,918.43**

**Budget Submitted to CRD: ~\$54,000.00 (operational); \$10,000 (capital)**

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**Bouchie Lake Recreation Commission**  
c/o Bouchie Lake Hall, 1975 Centennial Road, Bouchie Lake (Quesnel), BC V2J 7G6  
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***Those who can, do. Those who can do more, volunteer. ~Author Unknown***



## **Bouchie Lake Recreation Commission**

*Bruce motions that the BLRC purchased a new electric stove for the kitchen to a maximum of \$1000.00; seconded by Lisa C.; AIF; Bruce will organise the purchase and selection of the stove*

### **Banking Signatories**

*Lisa Collins will be added as a signatory on the Bouchie Lake Recreation Commission account at the Intregis Credit Union*

### **Claymine Trails**

*Brenda moves to allocate up to \$3,000 of the wheelchair trail funding of \$15,000 for a 4' x 8' kiosk at Claymine Trails. (Money will be matched by Community Tourism-I am thinking \$1500 will be needed from wheelchair funding - not the full \$3000). Only 4 projects have been accepted so I don't want to pass up this Community Tourism money. Dan Dobson is managing all wheelchair accessible trail contract on behalf of the CRD. Seconded by Bruce. AIF*

### **Pioneer Park**

Heloise will meet with interested residents in the New Year regarding the establishment of a Pioneer park Committee; authority for the park will remain with the BLRC; *Maria motions that a committee be established for Pioneer Park comprised of community residents; seconded by Liz; AIF*

### **Memorandum of Understanding**

BLCA would like to implement the MOU for 2013; Maria will email out most up to date MOU to all commissioners; upon circulation, the MOU can be signed off as currently drafted;

### **BLRC Dates – Events, Activities, etc.**

Liz will ensure that all dates of the BLCA events are recorded on a calendar; Liz will contact Bill to find out what dates are booked for 2013 at the BL Hall; discussion how important it is for a the Booking Manager to submit a monthly report on upcoming bookings;

### **Fee Schedule / Contract / Policies**

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## **Bouchie Lake Recreation Commission**

Bruce, Jenn and Liz are working on the above; draft of documents will be emailed to all BLRC commissioners

### **Strategic Planning Meeting**

Angela motions a luncheon meeting for the Strat. Planning Meeting on Sunday, Jan. 13<sup>th</sup> from 11am – 3 pm Lisa motions to allocate a maximum of \$300.00 for the luncheon; seconded by Angela; AIF  
Business Plan Goals

### **Pantry Clean Out Update**

Kitchen needs to be 100% functional; tabled until January

### **BLRC Chair**

Bruce feels the rotating chair system is not working; other Commissioners feel the Rotating Chair is working as no one person is the “hot seat”; issue to be discussed in January

### **Next Meeting: January 21, 2013;**

Meeting Adjourned 8:32 pm

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