



Bouchie Lake Recreation Commission

BOUCHIE LAKE RECREATION COMMISSION

Meeting Minutes

June 18, 2015

Present: Wendy Donald, Jerry Bruce (Area B Director), Ron Terlesky (alternate Area B Director)

Regrets: Aimee Murray

Scribe: Angela Mezzatesta – Facility Agent

Chair: Jerry

Meeting called to order at 7p.m.

1. Adoption of Agenda – motion to adopt: *Wendy Donald, 2nd Ron Terlesky AIF carried.*
Adoption of previous Minutes - motion to adopt: Ron Terlesky, 2nd Wendy Donald AIF carried.
 2. Acceptance of Financial Report – discussion re: invoice for hall usage by BC Healthy Communities/Bouchie Lake Community Association for events / activities at hall up to & including May 2015. Action: Facility Agent to forward invoice to BLCA with request to pay amount specified for janitorial services & where applicable collect Insurance fees for forwarding - Wendy motion to accept report, 2nd Ron Terlesky AIF carried
 3. Letter to NDI Trust re: BLRC contribution (\$30,000) to front entry replacement project – Action: Facility Agent to write a letter advising NDI funds in bank account, ready for dispersal on project. Follow up with Darron (CRD) re: Society number being used on application.
 4. Access to BLRC Face Book page – Review – pros/cons of why set up & who else has access plus their purpose; discussion. Role & best practice safe guards – **Administrator can manage all aspects of the Page, including sending messages and publishing as the Page, creating adverts, seeing which admin created a post or comment, viewing insights and assigning Page roles.** No issues have surfaced since it was set up however roles are changing & it's best practice to keep access tight. Ron Terlesky motioned that ONLY the BLRC Facility Agent be the Administrator of the page going forward, 2nd Wendy Donald AIF Carried. Action: Facility Agent to write a letter to BL Community Association to advise them access as an Administrator to the page has been removed & if they wish to have info posted on the page, process is to submit it to BLRC Facility Agent with request.
- Signatory for Booking Agent contract – Commissioner to be appointed, contract review/updates completed & signature required. Ron Terlesky motioned contract be accepted as created 2nd Wendy Donald. Discussion about what FA position may look like in future – Jerry drew a flow chart of how Rec services will be delivered in the future. There is potential BLRC FA position may move under Sub Regional Rec management in future. Structure of delivery of recreation services offered by CRD/City currently under review, goal is to simplify and work to ensure on going ability to provide service to citizens in most effective way.



Bouchie Lake Recreation Commission

(vii) Cell phone booster – recommended, costs – quote requested, tabled to next mtg
(viii) Computer stations – Internet access; History provided on how computers came to be on premises, were a donation at request of previous Commission. Were requested as many residents in BL/ML area still have dial up access, hall is set up with wireless internet so residents could come in & use. Discussion about ownership of equipment, determination there is a need to clarify who has ownership, if BLCA wants to gift equipment to BLRC the costs associated with setting up the stations will be covered & access granted (within Agent hours). Action: Facility Agent to write a letter to BLCA to determine what they want to do with the computers. Approval given for Brent Oxenbury to install computer stations as per his quote - Wendy motion to proceed with computer stations set up, 2nd Ron Terlesky AIF carried

Meeting adjourned – 8:20pm

Next meeting: July 21/15 @ 7pm