



## **Bouchie Lake Recreation Commission**

### **MINUTES**

**March 22, 2017 @ 7:00 PM**

**Bouchie Lake Hall**

Present: Ron Terlesky, Tracy Parker, Wendy Donald, Steven Loos, Jerry Bruce, Elmer Kopetski, BLCA members. Regrets: Angela Mezzatesta – Facility Manager

1. Call to order 7:05 pm
2. Motion made by Tracy Parker to adopt the agenda, seconded by Wendy Donald, AIF, MC
3. Correspondence: none received.
4. Guests
  - a. Member of BLCA were present and reported on meeting with Jerry Bruce and Ron Terlesky on March 9<sup>th</sup>. The BLCA submitted a proposal based on this meeting and the intent is to formulate an agreement so activities eligible to be covered under insurance covered by the BLRC for the association to access. The total amount is \$330. Darron Campbell gave criteria for insurance coverage and has no issue with the BLCA proposed agreement. Discussion ensued regarding the BLCA as an individual and the definition of individual.
5. Reports
  - a. Motion made by Wendy Donald to accept the Finance Report, seconded by Elmer Koptetski, AIF, MC.
  - b. Facility Manager Report – written report read by Tracy, report received.
  - c. Maintenance Report – Mark reported that progress of facility improvements, rink usage & dollars spent to be addressed at next meeting, liability of 24 hour usage to be discussed.
  - d. Area B Director's Report – reported on meeting with BLCA, recommended appointing a commission member to attend association meetings. NCJPC agreed to pay for roof repairs, NCJPC structure is being discussed, capital minimum of \$5,000 is not reasonable – capital items attached to building is a Sub Regional responsibility not operational for the BLRC. Area B Public Meeting on March 29<sup>th</sup> – Wendy D to assist with set up/coffee/snacks.
  - e. P & P Committee Update – Steven Loos made a motion to adopt the Cleaning Policy as presented by the P&P committee, Elmer Kopetski seconded, AIFC. Steven made the motion to adopt the Rental Fees as amended to read “equipment not under lock & key,” seconded by Elmer Kopetski, AIFC.
  - f. Our Garden Grows Update – Tabled to next meeting.
1. Old Business
  - a. Newsletter – First newsletter mailed out and received by all!
  - b. Artisan & Flea Market – lots of interest, first event to be April 9<sup>th</sup>, 10 am to 3 pm
  - c. Kitchen (windows, counters), Fire Suppression – no new info
  - d. Roof Access Update – no new info

7. **New Business**

- a. Sale of Surplus of Unused Supplies/Material – Purchasing Policies with the CRD for selling CRD items – cannot sell CRD equipment – Jerry to report back to BLRC, tabled to next meeting.
- b. Hometown Hero – Tracy Parker made a motion to nominate Wayne Andres as Hometown Hero, Wendy Donald seconded, AIFC. Letter to be drafted, signed and submitted to CRD for nomination.
- c. Re:Sound & Socan Registration – Commission to be aware that the Socan fees were paid. Wendy motioned to accept that the annual fees have been paid and reimbursed for Socan Registration, and procedure was not followed, but it was a reasonable & timely action, seconded by Elmer Kopetski, AIFC
- d. Angela to report on Re:Sound at next meeting
- e. Updates to website – bouchielakerec.ca – tabled to next meeting.
- f. WCB – contractors – Wendy motioned for Jerry to inquire about WCB for contractors, refer to Jerry to inquire with CRD, seconded by Elmer, AIFC.

8. **Next meeting date: April 19<sup>th</sup> – 7pm**

Adjourn: Tracy moved to adjourn meeting, seconded by Elmer, AIFC

**Dates to remember:** MARCH 29th – Open House Public Meeting with Director Jerry Bruce 7 – 8:30 PM at Bouchie Lake Hall