

Bouchie Lake Rec Commission  
Meeting Minute  
Bouchie Lake Hall

**May 11/16, 2016 @ 7:00 PM**

Present: Ron Terlesky (Alternate Area B Rep), Wendy Donald (Rec Commissioner), Jan Rivers (Rec Commissioner), Steven Loos (Rec Commissioner), Angela Mezzatesta (Facility Agent), Jerry Bruce (Area B Director)

Regrets: Tracy Parker (Rec Commissioner), David Law (Rec Commissioner)

Chair: Ron Terlesky – meeting called to order 7:03 pm

Scribe: Angela Mezzatesta

- 1) Review of previous meeting minutes – Motion to adopt Ron Terlesky, 2<sup>nd</sup> Steven - AIF, carried.
- 2) Adoption of Agenda – with following Amendments; #2 Financial Report – add funds for Front Entrance not dispersed. # 5 Info was shared about what P4HC is & their grant was approved. Motion Steven Loos, 2<sup>nd</sup> Jan Rivers - AIF, carried.

Old Business

1. Director Update – CRD Board on the road meeting set to happen June 8/9, 2016 at Bouchie Lake Hall. Commissioners and community members invited to attend. Hope is there will be a good turn out and feedback will be provided to Board.
2. Financial Report – current balance to date \$10,614.80. Balance allocated to Front Entrance project \$4,932.12 to be applied to identified projects, awaiting budgets. Motion to receive report Wendy Donald, 2<sup>nd</sup> Jan Rivers – AIF, carried.
3. Facility Agent report / recommendations – see report. Discussion: Repair to lino flooring in meeting room, options/costs & donation of materials reviewed. Motion Wendy Donald that repair be done using new strips of lino & welding them to existing lino as per quote provided by Design Flooring, 2<sup>nd</sup> Steven Loos AIF – carried. **ACTION: Facility Manager to inform Jeff @ Design Flooring what option was chosen and set up a time for repair.**
4. Highway Sign – tabled, request for clarification from Alex Mansun – MOT. **Action: Facility Manager to determine if an exception can be granted for the sign to be erected.**
5. CRD – BBQ, fundraiser – update – Jan advised that the Community Association followed up with CRD and will be the primary group for event. They are seeking to partner with BL Volunteer Fire Dept, Quesnel & District Riding Club and BL Gymkhana Club.

New Business

6. New Signatory – Credit Union acct. Motion Wendy Donald to add Tracy Parker as a signatory on the bank accounts held @ Quesnel & District Credit Union. The cheque signers will be Ron Terlesky, Wendy Donald and Tracy Parker, any two of three to sign. Discussion about changes to signatory updates. **Action:** Wendy Donald to determine requirements, if any, and share them forward to those involved with change. 2<sup>nd</sup> Steven Loos, AIF – carried.
7. Policy & Procedure committee – Stephen, Committee members: Stephen Loos, Tracy Parker, Wendy Donald, Diane Rogers – QLS Recreation Manager (liaison). Diane attended 1<sup>st</sup> meeting & shared what process used to manage facilities under Q&DRC. Diane shared options to consider during review process. Diane will be available to committee as required.
8. Letter – Bruce Johnston re: Hall re: BLCA BLRC to send a letter to Bruce Johnston. **Action: Chair to draft letter in response to the concern.**

9. Other

Contract – Facility Agent, renewal has been signed with Angela Mezzatesta, dated April 1/16 to Mar 31/17. Position was by direct award.

Correspondence:

Letters:

BLCA – letter received re: Policy & Procedure review/development, discussion. Motion Stephen Loos, 2<sup>nd</sup> Wendy Donald letter be drafted/sent by Chair advising CA they will be invited to participate in review.

QDRC – letter received re: Policy & Procedure review/development. Ron Terlesky - Chair & Director Bruce provided email responses. **Action: Facility Manager to forward copy of letter to Wendy Donald, Tracy Parker & David Law, if not included in message.**

P4HC News release received.

BLCA update – Upcoming events: Harvest Dinner planned in October, other fall activities being discussed as well.

Meeting adjourned: 9:22pm. Motion Jan Rivers, 2<sup>nd</sup> Stephen Loos – AIF, Carried

Next meeting: June 7/16 @ 7:00pm

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Scribe/Chair

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Date