



## **Bouchie Lake Recreation Commission**

### **BLRC Special Meeting Minutes**

**January 17, 2020**

**Bouchie Lake Hall**

**Attendance:** Stephanie Hanes, Ron Terlesky, Dixie Carlson, Lars Carlson, Wendy Donald, Steven Loos (Acting Meeting Chair)

**Regrets:** Sarah Barber, Patty Croy, Barbara Bachmeier – Area B Director

**Minutes:** Wendy Donald

**Guests:** Leslie Holland, Elaine Ross (Friends of Bouchie-Milburn Society)

1. **Call to Order:** 2:10 pm

2. **Purpose of Meeting:** Lawnchair Travel 2020 – Request for BLRC Support

3. **Event Classifications that the Lawnchair Travel (LCT) request could fall under were discussed:**

i). **BLRC Sponsored And/Or Organized Event**

- a.) In order for BLRC insurance coverage to apply, the FoBM must give the Lawnchair Travel event to the BLRC – i.e., the BLRC must own the event. The FoBM would be volunteering for the Commission and would be expected to supply volunteers to staff and manage the event.
- b.) In order to qualify under this event classification, Lawnchair Travel cannot have a gate charge or mandatory entrance fee.

**Conclusion:** Lawnchair Travel would not qualify under this event classification as it was felt that FoBM would not want to give up decision-making control of the event to the BLRC.



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### **i). Community-Based Fundraiser And/Or Benefit Event**

- a.) The event must provide a benefit to local individuals or organizations.
- b.) The community group must pay insurance, any applicable licensing and damage deposit.
- c.) No restriction regarding the charging of mandatory entrance fees for fundraising.
- d.) The rental rate is determined by the BLRC.

#### **Discussion:**

- Stephanie – does not feel that LCT qualifies under this event classification as it's an indirect fundraiser. FoBM can decide who gets the benefit from the event. Profit would stay with the group and they would have control over the profit, including changing its proposed use after the event.
- Leslie – If LCT can't afford the rent and insurance then the event would have to be moved to another location. FoBM would make it public how funds raised from LCT are being allocated. In this case – Billie Bouchie Day Celebrations.
- Steven – noted that insurance would have to be purchased by the FoBM and that, for multi-session events, insurance is offered by the CRD insurance provider at a bulk rate (If the interval between uses is weekly, the price is *five times the single use rate* for the season). He also noted that under the *Special Event Rental Rates Policy*, a financial report for the event would be required. As clarification to the Commissioners, Steven noted that, as an alternative to a rental reduction, a revenue-sharing approach would still be acceptable as an option to supporting the event.
- Lars – felt that LCT and BBDC should both be considered as being a benefit to the community.

**MOTION: Ron Terlesky moved that the BLRC consider the LCT event to qualify as a Community-Based Fundraiser And/Or Benefit Event under the Special Event Rental Rates Policy (#2017-006.4);**

**SECONDED: Dixie Carlson;**

**VOTE: 3 in Favour, 1 Opposed, 1 Abstained; Motion Carried.**



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### **Discussion:**

- It was determined that the multi-use rate for 8 sessions of 3 hours each would be \$405.00. It was felt that the discount from the multi-use rate wasn't sufficient enough to make it worthwhile for LCT.
- Using the base hourly rate from the *Rental Fee Schedule For Hall* (# 2017-003.4) of \$22.50 per hour at 3 hours per session for 8 sessions, the total rental cost would be \$540.00. Ron proposed a 50% discount of that rate, bringing the total rental cost down to \$270.00.
- The FoBM would have to supply their own liability insurance, pay any applicable licensing and provide a damage deposit.
- Elaine Ross, treasurer of the FoBM, felt that she could have a financial report for the event ready no later than 30 days after the last session of LCT.

**MOTION:** *Ron Terlesky moved that the BLRC set the rental rate to \$270.00 for 8 sessions of LCT (at 3 hours per session), that the FoBM must supply their own insurance and that the FoBM must provide copies of the financial statements for LCT within 30 days of the end of the LCT sessions;*

**SECONDED:** *Dixie Carlson;*

**VOTE:** *4 in Favour, 1 Abstained; Motion Carried.*

**Next BLRC Meeting:** February 12, 2020 @ 7:00 pm

**Motion to Adjourn:** Ron motioned to adjourn meeting at 3:25PM; Seconded by Stephanie; AIF; Motion Carried.

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***Steven Loos, Acting Meeting Chair***